**Agenda**

**Vincentia High School Parents & Citizens Association**

**7:30 pm Thursday 28th November 2013**

**Attendees:** Steve Glenday, Annette Bevan, Jenny Moffatt, Rosana Nemet, Peter Dooley, Cathy Andre, Fotis Loupos, Neil Allen, Sonja Hammond, Colleen Stahlhut, Renee Gilbert

**Apologies**:

**Minutes from Previous Meeting**

**Business Arising**:

* Photo of staff receiving recognition awards in newsletter
* Steve Glenday / Jenny Moffat
* Staff Recognition cards
* Rosana Nemet
* Bendigo Bank luncheon update
* Annette Bevan
* Attachment of P&C Minutes to School Newsletter
* Jenny Moffatt
* Parent Workshop Calendar of Events / Flyer / Publicity
* Fotis Loupos / Cathy Andre / Jenny Moffat
* Confirmation of ‘in class’ work assessments percentage weighting
  + Steve Glenday
* Confirmation of prize presentation for payment of school fees
  + Steve Glenday
* Joanne Medcalfe’s contact details
  + Jenny Moffat

**Principals Report:**

* Accurate cost for funding requests
* Cost to repair concrete path

**21st Anniversary Celebration Update:** Peter Dooley

**Treasurer’s Report:** Sonja Hammond

* Update on sponsorship of Grace Kennedy in Sydney to Hobart race

**Canteen Report:** Jenny Moffat

**Correspondence:** Rosana Nemet

**General Business:**

* Select teachers to receive next round of ‘Thank You’ cards: P&C Committee
* Request to purchase tablecloth for special events/ceremonies: Jenny Moffat

**Next Meeting:** ??? 2014