VINCENTIA HIGH SCHOOL



HSC 2019 ASSESSMENT HANDBOOK

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ASSESSMENT POLICIES AND PROCEDURES Higher School Certificate Courses Student and Parent Information

As you receive your copy of this HSC Course Assessment
Handbook, make sure you understand how everything works. Read
this booklet carefully, and if you are confused about any aspect, make
sure you speak to your class teacher, the appropriate Head Teacher,
Year Advisor, the Careers Advisor or the Deputy Senior School. Make sure
you are aware of your rights and responsibilities.

1. GENERAL INFORMATION

1.1 What is an HSC Course?

HSC courses are subjects studied for the Higher School Certificate. They follow on from Preliminary courses which must be satisfactorily completed by students before they can commence study of HSC courses. *Preliminary course work is assumed knowledge for the HSC*, although it is not directly examined in the HSC.

1.2 What does 'Satisfactorily Completed' mean?

Satisfactory study of a course involves not only the completion of assessment tasks but satisfactory participation and progress in ALL aspects of that course.

To satisfactorily complete an HSC course you must:

- a) have a satisfactory record of attendance (Department Guidelines 80% and above) and
- b) complete the requirements of the course as specified by the syllabus. This includes mandatory oral, practical and project work, **and**
- make a serious attempt at assessment tasks which contribute to more than 50% of available school assessment marks, and
- d) make a *serious attempt* at all examinations set as part of the assessment program **and**
- e) apply yourself with diligence and sustained effort to the set tasks and experiences provided by the school in each course **and**
- f) achieve the course outcomes by adhering to the above requirements.

1.3 What is a 'Satisfactory Record of Attendance'?

You must:

- a) Have a pattern of attendance which shows that you are making a serious effort. You cannot regularly take time off and seriously expect to satisfactorily complete a HSC course.
- b) As a general rule a student who has missed in excess of 20% of the available school days is not likely to have achieved the course outcomes and therefore would not be deemed to have satisfactorily completed HSC course requirements.

1.4 Where to get advice:

Year Advisor, Deputy Principal Senior School, Careers Advisor, Head Teacher, Course Coordinator or Subject Teacher of the course concerned.

1.5 Appeals – Reviews:

- a) Students can only question the mark or rank for an individual assessment task immediately after the return of that task. This concern must be discussed first with the class teacher and if still dissatisfied the student may then approach the Head Teacher for a final decision. Where students can demonstrate that there is a clerical error in allocation of marks they have the right to have their marks and rank amended at any time.
- b) Students who want to make an appeal against their final HSC course determination should seek advice from the Deputy Principal Senior School who will organise support for the student to present a written appeal application. An appeal can only be about procedure (example: notice not given in writing and so on) or computation or clerical error, not over the teacher's professional judgement of the work of the individual performance in the assessment task (i.e. marks).

Appeals must be made on the official Vincentia High School application form available from the Deputy Principal Senior School.

- c) The Vincentia High School Senior Board of Review will consist of the Principal and Deputy Principal Senior School. The Senior Board of Review must be convened within five (5) school days of the receipt of the written appeal application.
- d) In all matters relating to the satisfactory completion of assessed and non-assessed tasks, the decision of the Principal is final.

1.6 Courses undertaken beyond the school:

Students undertaking a VET course at TAFE/College or a course via Distance Education will be given details of the assessment program in that course by their TAFE/College or Distance Education teacher. ALL tasks must be completed to ensure satisfactory status.

1.7 Non-Assessed Task:

In addition to assessment tasks, you will be given other tasks which are an integral part of the learning process. If you fail to complete these tasks, you run the serious risk of being deemed to have not satisfactorily completed the course.

1.8 Student Warnings:

Your Class Teacher and Head Teacher will closely monitor your progress and attendance in each course.

Students who:

- Do not attend regularly
- MISS classes
- MISS assessment tasks
- Make non-serious attempts at assessable tasks, non-assessable tasks or general schoolwork cannot be making a serious effort, and will not be deemed to have satisfactorily completed the course/s.

Such students will:

- a) be interviewed by class and/or Head Teacher of the course/s concerned and a course of action determined
- b) receive a formal written warning after parental contact is made and if improvement is not evident, or requirements not met.

<u>NB</u> a minimum of <u>three</u> formal warnings is required for a student to be considered to have not satisfied course requirements.

Records of interview, where formal warnings take place, or letters sent home advising of missed work or poor attendance are kept as school records as required by NESA. Students deemed to be approaching an 'N' award for a course/s will be interviewed by Deputy Principal Stage 6 to discuss concerns and a resolution to the situation.

1.9 Loss of this Booklet:

The loss of this booklet is no excuse for non-completion of assessment tasks. This booklet is of vital importance. Should you lose it, see the Deputy Principal Senior School about getting another copy.

2. HSC COURSE ASSESSMENT

Your HSC course assessment will be based on your performance in what are called Assessment Tasks. Schools are required by NESA to set tasks which will be used to measure your performance in all components of a course, not just those which can be measured in an examination. This means that you will be assessed on field work, research skills, lab work, extended essays, oral work, class contribution, and so on.

The individual components of a course have a weighting specified by NESA. These weightings form the basis of the assessment schemes formulated by Vincentia High School.

2.1 When Does Assessment Occur?

- a) Assessment in HSC courses begins in Term 4 of your Year 11 year and for most courses, continues until the end of Term 3 in your Year 12 year. Specific details for individual courses, follows the general notes.
- b) Assessments will take place as indicated in the following pages. During this time research tasks will be handed in (you will have received the task well before the due date), in-class tasks will occur (such as practical work, tests, oral presentations) or assessment exams will be scheduled. Where an unforeseen event (such as a regional sporting event) cuts across a set task date, changes will be negotiated with you.
- c) The times specified in this manual are a guide only. Vincentia High School reserves the right to make changes as are deemed necessary. You will be notified of any changes. Planning and adjustment of dates are done to ensure that no advantage or disadvantage to a student takes place.
- d) You should know the exact date and nature of an assessment task at least two (2) weeks before the task (although this can differ). You will be provided with as much information as necessary for you to approach the task with reasonable confidence at the beginning of each term.
- e) If you have been absent from school, upon your return, always check with your teacher to find out if details of a task have been handed out. You have a responsibility to ensure you are always up to date in a course. It is no excuse to plead ignorance of assessment responsibility because of your absence.
- f) Teachers of each course will inform you of the exact dates for each task or task components. Use the personal planner (in this booklet) to enter YOUR assessment tasks, in conjunction with your SCHOOL DIARY. Do not assume an extension because you were absent on the day a task information was handed out.

2.2 Take Home Assessment Tasks

These may form part of an assignment, project, research essay, and so on.

All tasks are to be submitted according to the instructions on your assessment notification. This is YOUR responsibility. If for some reason you are unable to attend school on the day a task is due, you must make arrangements to have the task arrive at school on the due date.

An extension of time will not automatically be granted to a student. Extension will only be granted if written application is made to the Deputy Principal Senior School prior to the due date, giving a valid reason for the request which can be substantiated and verified. Use the appropriate form available from the Deputy Principal. In the case of exceptional circumstances or unexpected illness, application may be made after the due date but must include evidence such as a medical certificate.

Where a task is not presented on the due date and no extension has been granted, the task will be awarded a zero (0) mark. However, to meet the 'satisfactorily completed' requirement as stipulated by NESA you must still hand the task in to your teacher.

The work submitted must be YOUR OWN! For this reason you may be asked to discuss the task on a regular basis with your teacher.

If you submit a task on time but still score zero (0) your attempt may be deemed by your teacher to be a non-serious attempt. If this happens, it could well affect the 'satisfactorily completed' requirement.

2.3 At School Assessment Tasks:

- a) These may take the form of a written task, class essay, practical work, field work, oral presentation, skills test, topic test, exams, pop quizzes, and so on.
- b) The following rules and procedures adapted from the NESA rules for the HSC examination apply to similar assessment tasks conducted at Vincentia High School:

Students must:

- follow the supervisors instructions at all times
- behave in a polite and courteous manner towards supervisors and other candidates
- be at the exam room at least 15 minutes before the start of the exam
- provide all necessary equipment in a clear container
- leave bags at the rear/front of the room or as directed by the supervisors

Students must not:

- smoke, eat or drink (water accepted) in exam room
- speak to any person other than the supervisor during the exam
- behave in any way likely to disturb the work of candidates or upset the conduct of the exam
- attend the exam under the influence of alcohol or illegal drugs
- take into the exam room any books, notes or equipment other than those specified before the exam
- Cheat, or in any other way behave dishonestly during the exam
- Bring ANY form of electronic devices into the exam room

2.4 Consequences:

If you do not comply with these rules, your paper will be cancelled and your marks lost. In addition, a school punishment will be applied as such behaviour is not acceptable at Vincentia High School.

2.5 Appeals:

- a) Students wishing to appeal decisions concerning cancellation of papers or other consequences are to approach the Deputy Principal Senior School for the matter to be dealt with by the Senior Board of Review.
- b) If you are unable to sit for an assessment task you must make prior written application for leave, giving a valid reason for the request which can be substantiated and verified, to the Deputy Principal Senior School.
- c) In case of unexpected illness or exceptional circumstances, application for leave may be made to the Deputy Principal Senior School, giving a valid reason for the request which can be substantiated and verified (such as a medical certificate). If approved, it is your responsibility to arrange with your class teacher to do the assessment task as soon as possible after your return to school.
- d) If leave is granted, you will be given either a substitute task, or, if the missed task is difficult to duplicate, the Principal (in consultation with the Senior Board of Review) will authorise the use of an estimate based on other appropriate evidence.

NB: Students must not be absent from school the day before or the lessons leading up to the time of an assessment task and thus gain extra preparation time, therefore, you will be required to present documented evidence (such as medical certificate) to your teacher.

2.6 Non-Discriminating Tasks

If an assessment task does not sufficiently discriminate between students, a supplementary task may be set. Should this occur, a suitable date will be negotiated.

2.7 Receipt and Submission of Tasks

- a) You will be required to sign for the task when you receive it. All task advice should be in writing to you. When you submit this task for marking you will also need to sign it in. Your teacher will have the necessary paperwork.
- b) If someone else is to collect a copy of your task because of exceptional circumstances, they must carry written authorisation from you, and will be required to sign in your place. It is your responsibility to ensure you get the task from them.
- c) If someone else delivers your task, they will be required to sign it in on the due date. Their not handing in your task will be subject to the same conditions as non-submission of tasks outlined in (b).

2.8 Reporting

You will receive regular feed-back on your progress through the teacher's evaluation of the assessment task. Advice on ranking will be provided after each task and on the half and yearly report. Your final order of Merit advice can be collected from the school when you complete your final school leaver procedure at the end of the HSC examination.

Requirements of the 'Education Act 1990' In relation to the NSW Higher School Certificate

Higher School Certificate – section 95

- (1) Higher School Certificates are to be granted by NESA (previously the Board of Studies) to students who:
 - (a) have been granted a Record of School Achievement or who have attained such other qualifications as NESA considers satisfactory, and
 - (b) have attended a government school, or a registered non-government school to which a current certificate of accreditation for presentation of candidates for the Higher School Certificate applies, or a school outside New South Wales recognised by NESA or a TAFE establishment, and
 - (c) have participated, to NESA's satisfaction, in courses of study which have been determined under this Act as appropriate to be undertaken by candidates for the Higher School Certificate, and
 - (d) have been accepted by NESA as having satisfactorily completed those courses of study, and
 - (e) have, to NESA's satisfaction, undertaken the requisite examinations or other forms of assessment, and
 - (f) have complied with any requirements prescribed by the regulations or any requirements imposed by the Minister or NESA.
- (2) The requisite examination or other assessment must include a public examination conducted on a state-wide basis.
- (3) NESA may refuse to grant a Higher School Certificate to a student whose attendance or application at school has been of such an unsatisfactory character that the grant of the certificate would not, in the opinion of NESA, be justified.

Curriculum for Higher School Certificate candidates – section 12

The curriculum during Year 11 and Year 12 for students who are candidates for the Higher School Certificate must meet the following requirements:

- (a) courses of study of a general description determined by the Minister on the recommendation of NESA are to be provided for each student in each year
- (b) those courses of study are to include a course of study in English
- (c) those courses of study are to comply with a pattern of study determined by the Minister on the recommendation of NESA
- (d) those courses of study are to be taught in accordance with a syllabus developed or endorsed by NESA and approved by the Minister.

These requirements are articulated in Attachment 2.

DN/17/00085 Attachment 2

Pattern of study requirements checklist for the 2019 HSC

Check	Do students who will complete the Higher School Certificate in 2018 meet the following pattern of study requirements?
	At least 12 units of Preliminary courses and 10 units of HSC courses. [Ref: <u>Assessment Certification Examination (ACE)</u> , <u>ACE 8005</u>]
	At least 2 units of a Board Developed Course in English (or 2 units of the Content Endorsed Course English Studies) at both Preliminary and HSC level.
	At least 4 subjects – at both Preliminary and HSC level.
	At least 6 units of Board Developed Courses – at both Preliminary and HSC level.
	At least 3 courses of 2 unit value or greater (Board Developed and/or Board Endorsed Courses) – at both Preliminary and HSC level.
	Met eligibility requirements and completed the <u>NESA eligibility</u> form for Continuers courses in those languages which also offer [Language] in Context and [Language] and Literature courses. Met eligibility requirements and completed the NESA eligibility form for Beginners courses and [Language] in Context courses. Relevant documentation has been completed and retained at the school. [Ref: <u>ACE 8002</u>]
	All students undertaking Preliminary or HSC courses in 2018 are required to complete the 'HSC: All My Own Work' program (or equivalent) prior to the school's submission of students' 2017 Preliminary and HSC course entries. This includes students who are entered for Stage 6 Board Endorsed Courses or Board Developed VET courses.
	Exception: Completion of the 'HSC: All My Own Work' program (or equivalent) is optional for students undertaking only Stage 6 Life Skills courses. Schools are encouraged to devise an appropriate equivalent of the 'HSC: All My Own Work' program for students with disability, as necessary.
	Board Endorsed Courses have current endorsement
	Students are not enrolled in any Board Developed Course, Content Endorsed Course, TAFE delivered VET HSC Course or Board Endorsed Course combinations which are subject to Board exclusions [For exclusions please see ACE 7001, 8010, 8011, 8012 8018 PLUS also check your school BEC decision letters or check for BEC decisions via 'Schools Online'.] VET course exclusions are available on the NESA website under Vocational Education.
Check	Reminders
Check □	Students seeking an Australian Tertiary Admission Rank (ATAR) must complete at least 10 units of Board Developed Courses for which there are formal examinations conducted by NESA, including (a) at least 2 units of English, and (b) at least 8 units of Category A courses (only two units of Category B Courses can contribute to an ATAR). Courses completed must include at least three Board Developed Courses of 2 units or greater and at least four subjects. The list of Category A courses is published on the UAC website.
	Students seeking an Australian Tertiary Admission Rank (ATAR) must complete at least 10 units of Board Developed Courses for which there are formal examinations conducted by NESA, including (a) at least 2 units of English, and (b) at least 8 units of Category A courses (only two units of Category B Courses can contribute to an ATAR). Courses completed must include at least three Board
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3. STUDENT RESPONSIBILITIES:

1 Do All Tasks

It is expected that you will complete all tasks, making a genuine attempt with no sign of malpractice (cheating).

2 Do Tasks When Due

It is your responsibility to be present for, or hand in, an Assessment Task on the day it is due.

3 Attend Day Before, Lesson Before

It is your responsibility to be present at school the calendar day before and all lessons, on the day, up until the task is due. A school excursion is considered to be attendance.

4 Clashes

It is your responsibility to let your teacher know if there is a clash, such as more than two tasks due on the same day or a compulsory excursion on the same day as an Assessment Task. If you feel the situation is unfair you should see the Deputy Principal Senior School immediately.

5 Absence from Tasks

It is your responsibility to arrange for the handing in of a task or providing necessary documentation if you are unable to do so. If not, a zero (0) will be awarded.

6 **NESA Requirements**

Familiarise yourself with the NESA requirements for the satisfactory completion of courses and for satisfactory attendance (and stick to them).

7 Assessment Schedule

Ensure you have a copy of the assessment schedule for EACH course you are studying and that you are aware of course requirements.

8 Vincentia High School Assessment Guidelines

Be aware of the assessment guidelines and procedures of Vincentia High School as detailed in this booklet, and abide by them.

9 Advice

It is your responsibility to seek advice if there is a problem which has not been resolved satisfactorily within a class or KLA.

Abide by the conditions as specified in the Senior Student Contract which **you have signed.** A copy is included in this booklet for your reference.

To be fair to everyone, the rules have to be followed.

SENIOR STUDENT SUBJECT CHANGE FORM

		Year:
ist of subjects being studied NOW		
I		
Checklist: HSC NESA Developed Uni	its – minimum 6	
HSC ATAR Units – minimu	ım 10	
O	Γ	
Category B – VET Units		
Category B – VET Units		
5 ,	to	
wish to (i) Change from	to	
I wish to (i) Change from (ii) Drop You <u>must</u> see the following Head Teache	ers	
I wish to (i) Change from (ii) Drop You must see the following Head Teachers a. HT Losing	ers Signature	
I wish to (i) Change from (ii) Drop You must see the following Head Teacher a. HT Losing b. HT Gaining	ers Signature	
wish to (i) Change from (ii) Drop You must see the following Head Teacher a. HT Losing	ers Signature	
I wish to (i) Change from (ii) Drop You must see the following Head Teacher a. HT Losing b. HT Gaining	ers Signature	
I wish to (i) Change from (ii) Drop You must see the following Head Teacher a. HT Losing b. HT Gaining	ers Signature Signature Signature	

SPECIAL CIRCUMSTANCES APPEAL

Course Teacher Type of Assessment Task 1 2 3 4 5 6 Reasons for missing assessment task(s): Reason for appeal: I have/have not attached a Medical Certificate from Doctor: I have/have not attached a supporting statement from: Deputy Principal Stage 6 was notified of this appeal on/	:
Task Task	
Task Task	
2 3 4 5 6 Reasons for missing assessment task(s): Reasons for requesting extension: Reason for appeal: I have/have not attached a Medical Certificate from Doctor: I have/have not attached a supporting statement from: Deputy Principal Stage 6 was notified of this appeal on /	Due Date
3 4 5 6 Reasons for missing assessment task(s): Reasons for requesting extension: Reason for appeal: I have/have not attached a Medical Certificate from Doctor: I have/have not attached a supporting statement from: Deputy Principal Stage 6 was notified of this appeal on /	
4 5 6 Reasons for missing assessment task(s): Reasons for requesting extension: Reason for appeal: I have/have not attached a Medical Certificate from Doctor: I have/have not attached a supporting statement from: Deputy Principal Stage 6 was notified of this appeal on/	
8 Reasons for missing assessment task(s): Reasons for requesting extension: Reason for appeal: I have/have not attached a Medical Certificate from Doctor: I have/have not attached a supporting statement from: Deputy Principal Stage 6 was notified of this appeal on/	
Reasons for missing assessment task(s):	
Reasons for missing assessment task(s): Reasons for requesting extension: Reason for appeal: I have/have not attached a Medical Certificate from Doctor: I have/have not attached a supporting statement from: Deputy Principal Stage 6 was notified of this appeal on	
Reasons for requesting extension:	
I have/have not attached a supporting statement from: Deputy Principal Stage 6 was notified of this appeal on/	
Deputy Principal Stage 6 was notified of this appeal on/	
Student Signature:	/ by
Student Signature:	<u>Notes</u>
Student Signature:	
Approved / Denied - Date:	
Deputy Principal Stage 6:	

PERSONAL ASSESSMENT PLANNER

TERM 4

WEEK	DUE DATE	SUBJECT	TASK	HANDED IN
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

TERM 1

WEEK	DUE DATE	SUBJECT	TASK	HANDED IN
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

TERM 2

WEEK	DUE DATE	SUBJECT	TASK	HANDED IN
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

TERM 3

WEEK	DUE DATE	SUBJECT	TASK	HANDED IN
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				



STANDARD ENGLISH

	Task 1 Term 4, Week 8	Task 2 Term 1 – Week 6	Task 3 Term 2, Week 4	Task 4 Term 3, Week 3
Common Module Texts and Human Experiences	20%			
Module C The Craft of Writing		25%		
Module A Language, Identity and Culture			25%	
Module B Close Study of Literature	(To k	e assessed in	Trial Examina	ition)
Trial Examination				30%
Total 100%	20%	25%	25%	30%
Knowledge and understanding of course content		50	%	
Skills in responding to texts communication of ideas appropriate to audience, purpose and context across all modes		50	%	

ADVANCED ENGLISH

	Task 1 Term 4, Week 8	Task 2 Term 1 – Week 6	Task 3 Term 2, Week 4	Task 4 Term 3, Week 3
Common Module Texts and Human Experiences	20%			
Module C The Craft of Writing		25%		
Module A Textual Conversations			25%	
Module B Critical Study of Literature	(To be assessed in Trial Examination)			
Trial Examination				30%
Total /100	20%	25%	25%	30%
Knowledge and understanding of course content		50)%	
Skills in responding to texts communication of ideas appropriate to audience, purpose and context across all modes		50)%	

EXTENSION ENGLISH

Assessment Schedule 2019

Extension 1

	Task 1	Task 2	Task 3	
0	Analytical Task	Half Yearly Examination	Creative Portfolio Task	
Component	Term 1, Week 10	Term 2, Week 9	Term 3, Week 6	Weighting %
	EE12-2, EE12-4	EE12-1, EE12-2	EE12-2, EE12-3	
	EE12-5	EE12-3, EE12-4	EE12-4, EE12-5	
Knowledge and Understanding of texts and why they are valued	15%	20%	15%	50%
Skills in complex analysis composition and investigation	15%	20%	15%	50%
Total	30%	40%	30%	100%

Extension 2

	Task 1	Task 2	Task 3	
	Viva Voce (including Literature revie		Critique of the creative	
Component	written proposal)	Literature review	process	Weighting %
·	Term 1, Week 10	Term 2, Week 9	Term 3, Week 6	0 0
	EE12-1, EE12-4 EE12-5	EE12-1, EE12-2 EE12-3, EE12-4	EE12-2, EE12-3 EE12-4, EE12-5	
Knowledge and Understanding of	15%	20%	15%	50%
texts and why they are valued	13%	20%	13%	30%
Skills in complex analysis	15%	20%	15%	50%
composition and investigation	1370	2070	1370	30 70
Total	30%	40%	30%	100%

ENGLISH STUDIES

	Task 1	Task 2	Task 3	Task 4
	Term 4, Week 8 In Class Response (Unseen & Analytical)	Term 1, Week 6 PowerPoint and presentation	Term 2, Week 1 Holiday Portfolio	Term 3, Week TBA Trial Examination
OUTCOMES TO BE ASSESSED	ES12-1, ES12-2, ES12-3 ES12-4, ES12-8, ES12-9	ES12-1, ES12-3, ES12-4 ES12-5, ES12-6, ES12-8 ES12-9	ES12-1, ES12-2, ES12-4 ES12-5, ES12-7	ES12-1, ES12-2, ES12-3 ES12-4, ES12-8, ES12-9
Components	Texts and Human Experience	We Are Australians	On The Road	Electives
Knowledge and understanding of Course Content	10%	10%	15%	15%
Skills in:	10%	10%	15%	15%
Total/100%	20%	20%	30%	30%

DRAMA

	Task 1 Term 4, Week 3	Task 2 Term 2, Week 5	Task 3 Term 2, Weeks 9	Task 4 Term 3, Trials
Outcomes	H1.2, H1.3, H1.5	H1.1, H1.3, H1.5 H3.1, H3.3	H1.1, H1.2, H1.3 H1.4, H2.1, H2.2, H2.3	H2.1, H2.2, H2.3 H3.1, H3.2, H3.3
Nature of Tasks	Individual Project of Presentation of Individual Project: Performance Hand-in/present work in progress including log book with ongoing drafts, research, investigation of ideas and reflection	Extended Response Essay: Contemporary Australian Theatre In-class extended response essay based on Contemporary Australian Theatre	Presentation Group Performance Presentation of Group Performance under development, log book including preliminary script development, research, planning and reflection	Trial HSC Examination Written Examination Group Performance, interview and log book Individual Project Presentation, Interview and log book
MAKING 40	10%	10%	10%	10%
PERFORMING 30			20%	10%
CRITICALLY STUDYING 30	10%	10%		10%
Total /100%	20%	20%	30%	30%

MATHEMATICS

GENERAL MATHEMATICS 1

OUTCOMES	COMPONENTS (SYLLABUS)	WEIGHTING (SYLLABUS)	Task 1 Term 4 Week 8 Research Project	Task 2 Term 1 Week 9 Exam	Task 3 Term 2 Week 8 Research Project	Task 4 Term 3 Week 5/6 Exam
FM4CEC, DS4CEC, MM4CEC, AM3CEC, AM4CEC, FSDe1CEC, FSHo1CEC, FSHu1CEC, FSPe1CEC	Component A: Concept, Skill and Understanding	50%	10%	15%	10%	15%
DS5CEC, DS6CEC, PB2CEC, FSDe2CEC, FSH02CEC, FSHu2CEC FSHu3CEC,, FSPe2CEC,	Component B: Reasoning, Interpretation, Explanatory & Communicative Skills	50%	10%	15%	10%	15%
	Total	100%	20%	30%	20%	30%

GENERAL MATHEMATICS 2

OUTCOMES		WEIGHTING	Task 1	Task 2	Task 3	Task 4
		(SYLLABUS)	Term 4 Week 9	Term 1 Week 9	Term 2 Week 8	Term 3 Week 5/6
FM4, DS4, MM4, PB2. AM3, FSHe1, FSRe1	Component A: Concept, Skill and Understanding	50%	10%	15%	5%	20%
FM5, DS5, DS6, MM5, MM6, AM4, AM5, FSHe2, FSHe3, FSRe2, FSRe3	Component B: Reasoning, Interpretation, Explanatory & Communicative Skills	50%	5%	10%	15%	20%
	Total	100%	15%	25%	20%	40%

MATHEMATICS (Advanced)

OUTCOMES	COMPONENTS WEIG	WEIGHTING	Task 1	Task 2	Task 3	Task 4
	(SYLLABUS)	(SYLLABUS)	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Week 5/6
	Component A: Concept, Skill and Understanding	50%	10%	15%	5%	20%
	Component B: Reasoning, Interpretation, Explanatory & Communicative Skills	50%	5%	10%	15%	20%
	Total	100%	15%	25%	20%	40%

MATHEMATICS Extension 1

			Task 1	Task 2	Task 3	Task 4
OUTCOMES	COMPONENTS (SYLLABUS)	WEIGHTING (SYLLABUS)	Term 4 Week 5	Term 4 Week 9	Term 1 Week 5	Term 1 Week 9
			Exam	Exam	Exam	Exam
	Component A: Concept, Skill and Understanding	50%	10%	15%	5%	20%
	Component B: Reasoning, Interpretation, Explanatory & Communicative Skills	50%	5%	10%	15%	20%
	Total	100%	15%	25%	20%	40%

MATHEMATICS Extension 2

			Task 1	Task 2	Task 3	Task 4
OUTCOMES	COMPONENTS (SYLLABUS)	WEIGHTING (SYLLABUS)	Term 4 Week 10	Term 1 Week 9	Term 2 Week 8	Term 3 Week 5/6
			Exam	Exam	Exam	Exam
	Component A: Concept, Skill and Understanding	50%	10%	15%	5%	20%
	Component B: Reasoning, Interpretation, Explanatory & Communicative Skills	50%	5%	10%	15%	20%
	Total	100%	15%	25%	20%	40%

SCIENCE

BIOLOGY

Assessment Schedule 2019

		Task 1	Task 2	Task 3
COMPONENTS	WEIGHTING	Term 4 Week 9	Term 2 Week 9	Term 3 TBA
(SYLLABUS)	(SYLLABUS)	Practical Task	Half Yearly Examination	Research Task
OUTCOMES		H2, H6, H11 H12, H13, H14	H2, H3, H4, H5, H6, H8, H9 H10	H2, H11, H12, H13, H14, H15
Skills in Working Scientifically	60%	20%	20%	20%
Knowledge and Understanding	40%	10%	10%	20%
Total	100%	30%	30%	40%

NB: 15 hours for the Depth Study has been allocated within the 120 indicative course hours

CHEMISTRY

		Task 1	Task 2	Task 3 Task 4
COMPONENTS (SYLLABUS)	WEIGHTING (SYLLABUS)	Term 4 Week 9	Term 2 Week 9	Term3 TBA
(STEEABOS)	(STELABOS)	Research Task	Depth Study	HSC Trial
OUTCOMES		CH11/12-4,5,6,7 CH12-	CH11/12-1,2,3,4,5 CH12-	CH1112-1-7 CH12-
Skills in Working Scientifically	60%	20%	20%	20%
Knowledge and Understanding	40%	10%	10%	20%
Total	100%	30%	30%	40%

PHYSICS

Assessment Schedule 2019

		Task 1	Task 2	Task 3
COMPONENTS (SYLLABUS)	WEIGHTING (SYLLABUS)	Term 4 Week 9	Term 2 Week 9	Term 3 TBA
(STEEABOO)	(OTELABOO)	Research Task	Depth Study	HSC Trial
OUTCOMES		PH11/12-4, 5, 6, 7 PH12-12, 13	PH11/12-1, 2, 3, 4, 5 PH12-14, 15	PH11/12-1-7 PH12-12-15
Skills in Working Scientifically	60%	20%	20%	20%
Knowledge and Understanding	40%	10%	10%	20%
Total	100%	30%	30%	40%

NB: 15 hours for the Depth Study has been allocated within the 120 indicative course hours.

CAPA

MUSIC 1

		Task 1	Task 2	Task 3	Task 4
COMPONENTS	WEIGHTING (SYLLABUS)	Presentation of Performance and Viva Voce	Composition Portfolio and Aural Analysis	Presentation or Submission: Elective Option for Topics 1 and 2	Trial HSC Examination
(SYLLABUS)	WEIG	Term 4, Week 8	Term 1, Week 6	Term 2, Week 6	Term 3, Week 3
		Outcomes assessed H1, H2, H4, H5, H6	Outcomes assessed H2, H4, H5, H6, H7, H8	Outcomes assessed H1-8*	Outcomes assessed H1-8*
Performance Core	10	10			
Composition Core	10		10		
Musicology Core	10	10			
Aural Core	25		10		15
Electives	45			30	15
Total	100	20	20	30	30

VISUAL ARTS

OUTCOMES	COMPONENTS (SYLLABUS)	WEIGHTING (SYLLABUS)	Task 1	Task 2	Task 3	Task 4
			Term 1 Week 5	Term 2 Week 5	Term 3 Week 3	Term 3 Week 5
H1, H2 H3, H4 H5, H6	Art Making	50%	Submission of works in progress, VAPD 10%	Submission of works in progress, VAPD 10%	Submission of BOW and VAPD 30%	
H7, H8 H9, H10	Art Criticism Art History	50%	Written ask 10%	Written response.		Trial exam 25%
	Total	100%	20%	25%	30%	25%

VISUAL DESIGN

OUTCOMES	COMPONENTS (SYLLABUS)	WEIGHTING	Task 1	Task 2	Task 3	Task 4
OUTCOMES		(SYLLABUS)	Term 4	Term 1	Term 2	Term 3
DM1 DM2 DM3 DM4 DM5 DM6	Art Making	70%	Portfolio of Designed works 15%	Portfolio of Designed works 20%	Portfolio of Design Work 15%	Portfolio of Design Work 20%
CH1 CH2 CH3 CH4	Art Criticism Art History	30%	Written Task 5%	Written Task 10%		Class Test 15%
	Total	100%	20%	30%	15%	35%

PHOTOGRAPHY

OUTCOMES	COMPONENTS	WEIGHTING	Task 1	Task 2	Task 3	Task 4
OUTCOMES	(SYLLABUS)	(SYLLABUS)	Term 4, Week 9	Term 1, Week 5	Term 2, Week 9	Term 3, Week 3
M1 M2 M3 M4 M5 M6	Making	70%		Submission of Portfolio of Work and Process diary 30%		Complete Body of Work and Process diary 40%
CH1 CH2 CH3 CH4	Art Criticism Art History	30%	Research and Written task 15%		Written Task 15%	
	Total	100%	15%	30%	15%	40%

ABORIGINAL STUDIES

			Task 1	Task 2	Task 3	Task 4
OUTCOMES	COMPONENTS	WEIGHTING	Term 4 Week 9	Term 1 Weeks 5&9	Term 2 Week 9	Term 3 Weeks 5&6
00100111120	(SYLLABUS)	(SYLLABUS)	Interpretation of Socio-economic data Comparative Investigation	Major Project 25% end product 15% log	Research based in class essay	Trial HSC Exam
H1.1, H1.2, H2.2, H3.1 H3.2, H3.3 H4.1,H4.3	Knowledge & Understanding	40%	5%	10%		25%
H1.2, H1.3 H2.1, H2.2	Investigation, analysis, synthesis & evaluation of information from a variety of sources and perspectives	25%	5%	15%	5%	
H2.1, H2.2, H2.3 H3.1, H3.2, H3.3 H4.1, H4.2, H4.3	Research & Inquiry	20%	5%	10%	5%	
H1.1, H1.2 H1.3, H2.1, H2.2	Communications of information, ideas & issues in appropriate forms	15%	5%	5%		5%
	Total	100%	20%	40%	10%	30%

BUSINESS STUDIES

		Task 1	Task 2	Task 3	Task 4
COMPONENTS	WEIGHTING	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 5/6
(SYLLABUS)	(SYLLABUS)	Human Resources	Marketing	Finance	All topics
		Topic Test	Marketing plan analysis	Financial statement analysis	Trial HSC Exam
OUTCOMES		H2, H4	H4, H6	H5, H8	H1, H2, H3, H4, H5,
OOTOOMEO		H5, H9	H7, H8, H9	H9, H10	H6, H8, H9, H10
Knowledge and Understanding of course content	40%	10%	10%	10%	10%
Stimulus – based skills	20%	10%			10%
Inquiry and research	20%		10%	10%	
Communication of business information. Ideas and issues in appropriate forms	20%	5%	5%	5%	5%
Total	100%	25%	25%	25%	25%

ANCIENT HISTORY

		Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Week 8	Week 7	Week 9	Week 5/6
		Research and in	Historical Analysis	In class (NK Egypt	Trial HSC Exam
COMPONENTS	WEIGHTING	class essay (Sparta)	(Pompeii and	to the death of	(special attention
		, , ,	Herculaneum)	Thutmose IV)	to Hatshepsut)
		AH12.1, AH12.2 AH12.6 AH12.7, AH12.9	AH12.1, AH12.2 AH12.5 AH12.6 AH12.8, AH12.10	AH12.3, AH12.4 AH12.8	AH12.3, AH12.4 AH12.5, AH12.9
Knowledge and understanding of course content	40%	10%	10%	10%	10%
Historical skills in the analysis and evaluation of sources and interpretations	20%	5%	5%	5%	5%
Historical inquiry and research	20%	5%	5%	5%	5%
Communication of historical understanding in appropriate forms	20%			10%	10%
Total	100%	20%	20%	30%	30%

HISTORY EXTENSION

				Task 2	
COMPONENTS	WEIGHTING	Term 4 Week 9	Term 2 Week 10	Term 2 Week 10	Term 3 Week TBA
(SYLLABUS)	(SYLLABUS)	Project Proposal	Logbook	Project (synopsis, essay, source evaluation & bibliography)	Trial HSC
Outcomes		E2.2	E2.1	E2.1, E2.2, E2.3	E1.1, E2.2, E2.3
Knowledge and understanding of significant historical ideas and processes	10%				
Skills in designing, undertaking and communicating historical inquiry	40%	5%	5%	30%	10%
Total	50%	5%	5%	30%	10%

LEGAL STUDIES

		Task 1	Task 2	Task 3	Task 4
COMPONENTS (SYLLABUS)	WEIGHTING (SYLLABUS)	Term 4 Week 8	Term 1 Week 6	Term 2 Week 9	Term 3 Week
(STELABUS)	(STELABOS)	Crime: Research Report	Human Rights: Presentation of a contemporary issue	Half Yearly Examination	Focus Study 1: Research based in- class essay
OUTCOMES		H1, H2, H3, H4	H5, H6, H7	H6, H7, H8, H9, H10	H2, H3, H9, H10
Knowledge and understanding of course content	40%		15%	10%	15%
Analysis and Evaluation	20%	10%		10%	
Inquiry and Research	20%	10%		10%	
Communication of legal information, ideas and issues in appropriate forms	20%		5%	10%	5%
Total	100%	20%	20%	40%	20%

SOCIETY AND CULTURE

		Task 1	Task 2	Task 3	Task 4
COMPONENTS	WEIGHTING	Term 4 Week 8	Term 1 Week 7	Term 1 Week 8-9	Term 1 Week 5
		Social and Cultural Continuity and Change	Social Inclusion and Exclusion	Popular Culture	Trial HSC Exam
		H1, H5, H6, H7 H8, H9	H1, H2, H3, H5 H7, H9, H10	H1, H3, H5, H6 H7, H8, H9, H10	H1, H2, H3, H4 H5, H9, H10
Knowledge and understanding of course content	50%	10%	10%	10%	20%
Application and evaluation of social and cultural research methodologies	30%	5%	10%	10%	5%
Communication of Information, Ideas and Issues in Appropriate forms	20%	5%	5%	5%	5%
Total	100%	20%	25%	25%	30%

GEOGRAPHY

			Task 1	Task 2	Task 3	Task 4
OUTCOMES	COMPONENTS	WEIGHTING	Term 4 Week 8	Term 1 Week 8	Term 2 Weeks 8	Term 3 Weeks 5&6
	(SYLLABUS)	(SYLLABUS)	Ecosystems at Risk	Urban Places	Research Essay People & Economic Activity	Trial HSC Exam
H1, H2, H3, H4, H5, H6, H7, H8, H9	Knowledge & Understanding	40%	5%	10%	5%	20%
H8, H9, H10, H11, H12, H13	Geographical tools and skills	20%	5%	5%	5%	5%
H7, H8, H9, H10, H11, H12, H13	Geographical inquiry and research including fieldwork	20%	5%	10%	5%	
H1, H2, H3, H4, H5, H6, H7, H8, H9, H10, H11, H12, H13	Communications of geographical information, ideas & issues in appropriate forms	20%	5%		10%	5%
	Total	100%	20%	25%	25%	30%

PD/H/PE

PD/H/PE

		Task 1	Task 2	Task 3	Task 4
		Term 4 Week 6	Term 1 Week 9	Term 2 Week 8	Term 3 Week 5/6
COMPONENT	WEIGHTING	Sports Medicine Skills Application	Core 1 Extended Response	Core 2 Case Study Analysis	HSC Trial Examination
		H18, H13, H16- H17	H1-H5, H14 –H16	H7-H10 H16-H17	H1-H5, H7 – H11, H13 –H17
Knowledge and understanding of	30%	10%	10%		10%
Skills in:	30%		10%	10%	10%
Skills in: • critical thinking, research and analysis	40%	10%	10%	10%	10%
Total	100%	20%	30%	20%	30%

COMMUNITY & FAMILY STUDIES

		Task 1	Task 2	Task 3	Task 4
		Term 4 Week 9	Term 1 Week 8	Term 2 Week 7	Term 3 Weeks 5
COMPONENT (SYLLABUS)	WEIGHTING (SYLLABUS)	Core 1 - Resource Methodology Independent Research Project	Core 2 Groups in Context - Presentation	Core 3 Parenting & Caring - Investigation	Trial HSC Exam
	,	H4.1, H4.2	H2.2, H2.3, H3.1, H3.3 H4.1, H4.2, H5.1, H6.2, H7,1	H1.1, H2.1, H2.2 H3.2, H5.1, H5.2 H7.1, H7.4	H1.1, H2.3, H4.1, H4.2 H6.2
Knowledge and understanding of course content	40%	5%	10%	10%	15%
Skills in critical thinking, research methodology, analysing and communicating	60%	15%	15%	15%	15%
Total	100%	20%	25%	25%	30%

DANCE

		Task 1	Task 2	Task 3	Task 4
COMPONENT (SYLLABUS)	WEIGHTING (SYLLABUS)	Term 4 Week 8	Term 1 Week 8	Term 2 Week 4	Term 2 Weeks 8 Term 3 HSC Trials
(STEEABOS)	(STEEABOS)	Work in progress and conversation	Performance of Major Work and Extended Response	Students dancer performance and Major	Trial HSC Examination
Core Performance	20%	10%			10%
Core Composition	20%	5%		5%	10%
Core Appreciation	20%		10%		10%
Major Component	40%		15%	15%	10%
Total	100%	15%	25%	20%	40%

DESIGN AND TECHNOLOGY

Outcomes	Components	Weighting	Task 1 Term 4 Week 7	Task 2 Term 1 Week 5	Task 3 Term 2 Week 9	Task 4 Term 3 Week 5
	Syllabus		Innovation Case Study	Logo/Slogan Design	Promotional Materials	Trial Examination
H1.1, H1.2, H2.1, H2.2, H3.1, H5.2, H6.1, H6.2	Innovation & Emerging Technologies	40%	20%		10%	10%
H1.1, H1.2, H2.2, H3.1, H3.2, H4.1, H4.2, H4.3, H5.1, H5.2, H6.1, H6.2	Designing & Producing	60%		20%	20%	20%
	Total	100%	20%	20%	30%	30%

FOOD TECHNOLOGY

		Task 1	Task 2	Task 3	Task 4
COMPONENTS	WEIGHTING	Term 4 Week 8	Term 1 Week 6	Term 2 Week 6	Term 3 Week 3 - 4
(SYLLABUS)	(SYLLABUS)	Food Industry Report	Food Manufacture Experiment and Preparation	Contemporary Nutrition Issues Investigation	Trial HSC Examination
OUTCOMES		H1.2, H1.4 H3.1	H1.1, H4.2	H2.1, H3.2 H4.1, H5.2	H1.1, H1.3 H1.4, H5.1
Knowledge and Understanding of course content	40%			10%	30%
Knowledge and skills in designing, researching, analysing and evaluating	30%	15%	10%	5%	
Skills in experimenting with and preparing food by applying theoretical concepts	30%		15%	15%	
Total	100%	15%	25%	30%	30%

INDUSTRIAL TECHNOLOGY - TIMBER

		Task 1	Task 2	Task 3	Task 4
COMPONENT	WEIGHTING	Term 1 Week 2	Term 2 Week 9	Term 3 Week 3	Term 3 Week 5
COMPONENT	WEIGHTING	Major Project Design Management Communication and Production	Industry and Production Comparison Case Study	Major Porject Design management Communication and Production	Industry and Production Comparison
Outcomes		H2.1, H3.1, H3.2, H3.3 H4.1, H4.2, H4.3, H5.1, H5.2, H6.1, H6.2	H1.1, H1.2, H1.3 H7.1, H7.2	H2.1, H3.1, H3.2, H3.3 H4.1, H4.2, H4.3, H5.1, H5.2, H6.1, H6.2	H1.1, H1.2, H1.3 H3.2, H5.1, H6.1 H7.1, H7.2
A INDUSTRY STUDY	15%		10%		5%
B MAJOR PROJECT	60%	30%		30%	
C INDUSTRY RELATED MANUFACTURING TECHNOLOGY	25%	5%		5%	15%
Total	100%	35%	10%	35%	20%

		Task 1	Task 2	Task 3	Task 4
COMPONENT	WEIGHTING	Term 1 Week 2	Term 2 Week 9	Term 3 Week 3	Term 3 Week 5
		Major Project Design Management Communication and Production	Industry and Production Comparison Case Study	Major Project Design Management Communication and Production	Trial HSC
Outcomes		H2.1, H3.1, H3.2, H3.3 H4.1, H4.2, H4.3 H5.1, H5.2, H6.1, H6.2	H1.1, H1.2, H1.3 H7.1, H7.2	H2.1, H3.1, H3.2, H3.3 H4.1, H4.2, H4.3 H5.1, H5.2, H6.1, H6.2	H1.1, H1.2, H1.3 H3.2, H5.1, H6.1 H7.1, H7.2
A INDUSTRY STUDY	15%		10%		5%
B MAJOR PROJECT	60%	30%		30%	
C INDUSTRY RELATED MANUFACTURING TECHNOLOGY	25%	5%		5%	15%
Total	100%	35%	10%	35%	20%

ENGINEERING STUDIES

		Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
201120112112	WEIGHTING	Week 8	Week 6	Week 8	Week 3-4
COMPONENT	WEIGHTING	Biomedical Engineering	Civil Engineering Report/Questions	Materials Modification Research	Trial HSC Examination
		H1.1, H2.2, H3.2 H3.3, H5.1, H5.2	H3.1, H3.3, H4.2 H4.3, H6.1, H6.2	H4.3, H5.1, H5.2, H6.1	H4.3, H5.1, H5.2 H6.1
Knowledge and understanding of course content	60%	10%	15%	20%	15%
Knowledge and skills in research, problem solving and communication related to engineering practice	40%	10%	15%	10%	5%
Total	100%	20%	30%	30%	20%

CAREERS

WORK STUDIES

		Task 1	Task 2	Task 3	Task 4
		Term 4 Week 9	Term 1 Week 8	Term 2 Week 7	Term 3 Week 4-5
COMPONENT	WEIGHTING Core: My Working Life (30 hrs) Experiencing Work		Personal Finance Enterprise Skills & Teamwork Experiencing Work	Preparing Job Applications Experiencing Work	Managing Work & Life Commitments Self-Employment
		1, 2, 4	6, 7	3	8, 9
Knowledge and Understanding	30%	5%	10%	10%	5%
Values and Attitudes	35%	10%	5%	10%	10%
Practical Skills	35%	10%	10%	5%	10%
Total	100%	25%	25%	25%	25%

Assessment Advice for HSC Vet Courses

Assessment in VET courses is competency based. This means that your need to demonstrate that you have gained, and can apply, the specific knowledge and skills for the unit of competency to be deemed competent in that unit. Evidence of competence will be collected in a variety of ways including written tasks, practical demonstration, portfolio or assignments.

You may be deemed 'Competent' if performance in all required assessment activities is satisfactory or Not Yet Competent if you are still developing skills and/or your performance is at an unsatisfactory level. There is no pass or fail. This means that a course mark is not allocated. For this reason, the assessment schedule for HSC VET courses is in a different format to other Board Developed Courses. Formal assessment will be scheduled only when you have developed the necessary skills, and underpinning knowledge to demonstrate competency.

Your trainer will keep a record of units of competency achieved. You may request to see this record at any time to determine your progress. Alternately you will be supplied with a competency log for maintaining a record of units achieved. You are entitled to seek advice about options for further training and assessment for competencies 'not yet achieved'. You will also receive a report from the school each semester indicating competencies achieved to date.

The achievement of units of competency, will lead to a Certificate at AQF level I, II or III or a Statement of Attainment (SOA) towards the AQF qualification. A transcript will be issued by the NSW Education Standards Authority (NESA) on behalf of Public Schools NSW Wagga Wagga, Registered Training Organisation (RTO) 90333 for successful completion.

Recognition of Prior Learning (RPL) is available by submitting evidence of skills and knowledge relevant to the unit/s of competency for assessment by your trainer.

Credit Transfer will be given for units of competency previously achieved with another RTO.

Work placement is a mandatory HSC component in some courses and must be completed during the course. (Refer to the specific course assessment summary for more detailed information).

Note:

- you will not be permitted to participate in a work placement if you are not deemed 'work ready' by your trainer.
- an 'N' determination will be issued if work placement is not satisfactorily completed. This
 means that the course will not count towards your HSC pattern of study. However, you will
 still receive a statement of Attainment which indicates the units of competency achieved
 towards the qualification.
- the scheduled date for work placement is shown in the course assessment summary.

HSC Examination is only available in some VET courses. (Refer to the specific course assessment summary for more detailed information).

- Optional for students completing the 240 hour course and is intended for Australian Tertiary Admissions Rank (ATAR) purposes only. (Refer to the specific course assessment summary for more detailed information).
- Independent of the competency based assessment requirements for the Australian Qualifications Framework (AQF) VET qualification. The satisfactory completion of the course will still appear on your HSC if the optional exam is not undertaken.

If you intend to use your VET course towards the calculation of the ATAR, the school must submit an estimated mark of your likely performance in the HSC. This will only be used in this case of an illness/misadventure appeal. Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial exam.

Assessment Summary for SIT20416 Certificate II in Kitchen Operations

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total	
Trial HSC exam - Students whose HSC pattern of study makes	
them eligible to receive an ATAR must sit the trial HSC exam	

Assessment Plan			Evidence gathering techniques					
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test	Third party report	Self-assessment	HSC examinable
Cluster: Getting a	long		•				•	
BSBWOR203	Work effectively with others	Υ			Υ			Y
Cluster: Safe and	sustainable work practices							
SITXWHS001	Participate in safe work practices							
BSBSUS201	Participate in environmentally sustainable work practices	Υ		Y	Y			Y
Cluster: Safe and	hygienic food preparation						•	
SITXFSA001	Use hygienic practices for food safety							Υ
SITHCCC001	Use food preparation equipment	Υ	Y		Υ			Υ
SITXFSA002	Participate in safe food handling practices							Υ
Cluster: Preparing	quality simple dishes							
SITHCCC002	Prepare and present simple dishes	Y	Υ		Y			
SITXINV002	Maintain the quality of perishable items	ı	Į.		ı			
Cluster: Producing	g menu items							
SITHCCC005	Prepare dishes using basic methods of cookery	Υ	Y	Υ	Υ	Υ		Y
Cluster: Cleaning	the kitchen						•	
SITHKOP001	Clean kitchen premises and equipment	Υ			Υ	Υ		Υ
Cluster: Preparing	g appetisers and salads							
SITHCCC006	Produce appetisers and salads	Υ	Y	Υ	Υ	Υ		
Cluster: Keeping	up to date with industry							
SITHIND002	Source and use information on the hospitality industry	_			Υ			Y
Cluster: Safe sand	dwich preparation		,	Ī	,		T	
SITHCCC003	Prepare and present sandwiches	Υ			Υ			
Cluster: Use cook	ery skills effectively		1	T	1 '		T	Γ
SITHCCC001	Use cookery skills effectively (holistic)	Υ	Υ			Υ	Υ	

Depending on the achievement of units of competency; the possible AQF qualification outcome is SIT20416 Certificate II in Kitchen Operations or a Statement of Attainment towards SIT20416 Certificate II in Kitchen Operations

Assessment Summary for CPC20211 Certificate II in Constructions Pathways

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total	
Trial HSC exam - Students whose HSC pattern of study makes	
them eligible to receive an ATAR must sit the trial HSC exam	

Assessment Plan			Evidence gathering techniques							
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test	Role-play. Oral presentation	Third party report	Self-assessment	HSC examinable	
CPCCWHS2001	Prepare to work safely in the construction industry	Υ		Υ	Υ	Υ	Y		Υ	
Cluster 1: Workin	ng Safely in the Construction Industry									
CPCOHS2001A	Apply H&S requirements, policies and procedures in the construction industry	Y		Y	Y		Y	Y	Y	
CPCCCA2011A	Handle carpentry materials	Y	Υ	Υ	Υ		Υ	Υ		
Cluster 2: Measu	re up									
COCCCM1015A	Carry out measurements & calculations	Y	Υ		Υ			Υ	Υ	
CPCCA2001B	Use carpentry tools and equipment	Υ	Υ	Υ	Υ		Υ			
Cluster 3: Readin	g Plans and Levelling							•		
CPCCCM2001A	Read and interrupt plans and specifications	Υ		Υ	Υ				Υ	
CPCCCM2006B	Apply basic levelling procedures	Y		Υ	Υ					
Cluster 4: Prepar	e for Concreting									
CPCCC02011A	Handle concreting materials	Υ	Υ		Υ			Υ		
CPCCM2004A	Handle construction materials	Y			Υ		Υ			
Cluster 5: Group	Project									
CPCCCM1013A	Plan and organise work	Y	Y		Υ		Υ	Υ	Y	
CPCCCM2005B	Use Construction materials	Y	Y		Υ		Y	Υ	Y	
Cluster 6: Skills i	nto Action									
CPCCCM1012A	Work effectively and sustainable in the construction industry				Υ		Y	Y	Υ	
CPCCCM1014A	Conduct workplace communication				Υ	Y	Υ		Υ	
Cluster 7: Option	1 - Joinery Option 1 or 2 must be completed to gain the qua	alification and	be eligible for	the HSC (d	elete units n	ot being de	livered)			
CPCCJN2001A	Assemble components	Y	Υ		Υ			Υ		
CPCCJN2002B	Prepare for off-site manufacturing process	Y	Υ		Υ			Υ		
Cluster 7: Option	2 - Brick and Block Laying									
CPCCBL2001A	Handle and prepare brick laying material	Y	Υ		Υ			Υ		
CPCCBL2002B	Use bricklaying and block laying tools and equipment	Υ	Y		Υ			Υ		
Cluster 8: Carry 0	Out Concreting Trainers who are qualified to deliver Clust	er 8 can still d	lo so, howeve	r, Option 1 o	r 2 must be	completed t	first			
CPCCCO2013A	Carry out concreting to simple forms	Υ	Υ		Υ			Υ		
CPCCCA2003A	Erect and dismantle formwork for footings a slabs on ground	Υ	Y		Υ			Υ		

Depending on the achievement of units of competency; the possible AQF qualification outcome is SIT20416 Certificate II in Kitchen Operations or a Statement of Attainment towards CPC20211 Certificate II in Construction Pathways

Assessment Summary for SAO towards the ICT30115 Certificate II in Information, Digital Media & Technology

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total	
Trial HSC exam - Students whose HSC pattern of study makes	
them eligible to receive an ATAR must sit the trial HSC exam	

Assessment Plan			Evidence gathering techniques						
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test	Third party report	Self-assessment	HSC examinable	
Cluster 1: Alive	and Talking								
ICTICT202	Work and Communicate effectively in an ICT environment	Y		Y	Υ	Υ	Υ	Υ	
BSBWHS304	Participate effectively in H&S communication and consultation processes	Y	Y		Υ	Υ			
Cluster 2: Bette	er, Faster, Stronger								
ICTSAS301	Run standard diagnostic tests								
ICTICT302	Install and optimise operation system software	Y	Y		Y	Y		Y	
ICTICT301	Create user documentation	Y	Y		Υ			Y	
Cluster 3: Mode	elled Software Use			•					
ICTICT203	Operate application software packages							Υ	
ICTICT308	Use advanced features of computer applications	Y	Y		Y			Y	
Cluster 4: Web	Development								
ICTWEB302	Build simple websites using commercial programs	Y	Υ		Υ		Υ	Υ	
ICTWEB303	Produce digital images for the web	Υ	Υ		Υ	Υ		N	
Cluster 5: The	Social Environment								
ICTWEB201	Use Social media tools for collaboration and engagement	Υ	Y	Υ	Υ	Υ		N	
BSBSUS401	Implement and monitor environmentally	Υ	Υ	Υ	Υ	Υ		Ν	

Depending on the achievement of units of competency; the possible AQF qualification outcome is a Statement of Attainment towards MEM10105 Certificate III Information Digital Media and Technology

Assessment Summary for MEM10105 Certificate I Engineering

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total	
Trial HSC exam - Students whose HSC pattern of study makes	
them eligible to receive an ATAR must sit the trial HSC exam	

	,							
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test, Quiz	Worksheets	Self-assessment	HSC examinable
	nufacturing, engineering and related services							
industries induction "Schools Online" re	n NB: This unit will not appear as part of the				Y	Y		Υ
	g Safely in the Metal Industry							
MEM13014A	Apply principles of occupational health and safety in the work environment	Y		Υ	Υ		Y	Y Y
MEM1101B	Undertake manual handling	Υ	Υ	Υ	Υ		Υ	Υ
Cluster 2: Using I	Hand Tools						I	
MEM14004A	Plan to undertake routine task	Υ	Y		Υ			Y Y
MEM18001C	Use hand tools	Y	Y	Υ	Υ		Υ	
Cluster 3: Using I	Power Tools							
MEM18002B	Read and interrupt plans and specifications	Y		Υ	Υ			Υ
MEM12023A	Perform engineering measurements	Y		Υ	Υ			Υ
Cluster 4: Calcula	ating and Cutting							
MEM05005B	Carry out mechanical cutting	Y	Υ		Υ	Υ		
MEM12024A	Perform computations	Y	Y		Y	Υ		Υ
Cluster 5: Worksh	nop machines							
MEM05012C	Perform routine manual metal arc welding	Y	Y		Υ	Υ		
MEM07032B	Use workshop machines for basic operations	Y	Υ		Y	Υ		
Cluster 6: Skills in	nto Action							
MEM05012A	Apply quality systems	Υ	Υ		Υ	Υ		Υ
MEM15024A	Apply quality procedures	Υ	Υ		Υ	Υ		Υ
MEM16007A	Work with others in manufacturing, engineering or related environment	Y	Y		Υ	Y		Υ
Cluster 7: Techni	cal Drawing (HSC Only) This will not appear as part of	the 'Schools (Online' record					
CPCCJN2001A	Assemble components	Y	Υ		Υ			Υ
CPCCJN2002B	Prepare for off-site manufacturing process	Y	Y		Υ			Υ
Cluster 7: Option	2 - Brick and Block Laying							
MEM09002B	Interpret technical drawings					Y		Y
	or 8c: Potions - Select one competency only to qualify for Ce	rtificate 1 (de	lete competen	cies not deliv	/ered)			
Option 8a MEM05004C	Perform routine oxy acetylene welding (2 un	•						
Option 8b MEM05007C	Perform manual heating and thermal cutting units)	(2	Y	,	Y	Y		
Option 8c MEM16008A	Interact with computing technology (2 units)							

Depending on the achievement of units of competency; the possible AQF qualification outcome is MEM10105 Certificate I in Engineering or a Statement of Attainment towards MEM10105 Certificate I in Engineering.

Assessment Summary for AHC20116 Certificate II in Agriculture

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total	
Trial HSC exam - Students whose HSC pattern of study makes	
them eligible to receive an ATAR must sit the trial HSC exam	

Competency codes	competency	Observation of practical work		Oral questioning	Written assignment, Test, Quiz	Role play, Oral Presentation	Third Party Report	Self-assessment	HSC examinable
	iver and assess Cluster 1, 2, 3, 4 at least one of the Cluster Packaging Rules: https://training.gov.au/Training/D				select o	optional	cluster	s to to	tal 18
	ou do not deliver.								
Cluster 1: Partic	ipate in WHS Processes								
AHCWHS201	Participate in SHW Processes	Y		Υ	Y		Υ		Υ
Cluster 2: Worki	ng in the Industry				•				
AHCWRK209	Participate in environmentally sustainable work practices	Y		Υ	Y	Υ	Y		Y
AHCWRK204	Work effectively in the industry	Y		Υ	Y	Υ	Υ		Υ
AHCWRK205	Participate in workplace communications	Y		Υ	Y	Y	Υ		
Cluster 3: Weath	ner								
AHCWRK201	Observe and report on weather	Y			Y		Υ		Y
Cluster 4: Chem	icals						,		
AHCCHM201	Apply chemicals under supervision	Y			Y	Υ			Υ
AHCCPM201	Treat Weeds	Y			Y	Y			
Cluster 5: Health	ny Animals								
AHCLSK202	Care for health and welfare of livestock	Y	Y		Y			Y	Y
AHCLSK205	Handle livestock using basic techniques	Y	Y		Y			Y	
AHCLSK206	Identify and mark livestock	Y	Y		Y			Y	
AHCLSK204	Carry out regular livestock observations	Y	Υ		Y			Y	
Cluster 6: Health	ny Plants Trainer must be qualified to select this cluster								
AHCPMG202	Treat plant pests, diseases and disorders	Y	Υ		Y		Υ		Y
AHCNSY202	Care for nursery plants	Y	Υ		Y		Υ		
AHCPCM201	Recognise plants	Y	Υ		Y		Υ		
Cluster 7: Tracto	ors								
AHCMOM202	Perform routine oxy acetylene welding (2 units)	Y		Υ	Y				
AHCMOM302	Perform manual heating and thermal cutting (2 units)	Υ		Υ	Y				
AHCBIO201	Inspect and clean machinery for plant, animal and soil	Y		Υ	Y				
Cluster 8: Feed	and Water Livestock								
AHCLSK211	Provide feed for livestock	Y		Υ	Y				
ACHLSK209	Monitor water supplies	Y		Y	Y				

Cluster 9: Fend	ing					
AHCINF202	Install, maintain and repair farm fencing	Y	Y	Υ		
AHCINF201	Carry out basic electric fencing operations	Y	Y	Υ		
Cluster 10: Gro	w Plants Trainer must be qualified to select this cluster					
AHCNSY201	Pot up plants	Υ	Y	Υ		
AHCSOL202	Assist with soil or growing media sampling and testing	Υ	Y	Υ		
AHCNSY203	Undertake propagation activities	Υ	Y	Υ		
Cluster 11: Sho	w Livestock Trainer must be qualified to select this cluster	•				•
AHCLSK316	Prepare livestock for competition					

Depending on the achievement of units of competency; the possible AQF qualification outcome is AHC20116 Certificate II in Agriculture or a Statement of Attainment towards AHC20116 Certificate II in Agriculture.

Assessment Summary for FSK20113 Certificate II in Skills for Work and Vocational Pathways

Requirements for HSC purposes	Dates					
Work Placement	No compulsory work placement is required in this					
Work Flacement	course					
There is NO HSC examination available in this Board Endorsed	This VET course cannot be used in the calculation					
Course	an ATAR					

Assessment P	Evide	nce gat	hering	techniq	ues				
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test, Quiz	Role play, Oral Presentation	Third Party Report	Self-assessment	Other
Assessment For	undation skills Core 1							•	
FSKDIG03	Use digital technology for routine workplace tasks	Υ			Y				
FSKWTG09	Write routine workplace texts								
Assessment For	undation skills Core 2							•	
FSKLRG09	Use strategies to respond to routine workplace problems	Y			Y				
FSKOCM07	Interact effectively with others at work								
Assessment For	undation skills Core 3								
FSKRDG10	Read and respond to routine workplace information	Υ			Y				
FSKNUM15	Estimate, measure and calculate routine metric measurements for work								
Assessment For	undation skills Core 4								
FSKLRG11	Use routine strategies for work-related learning	Y			Y				
Assessment For	undation skills Core 5								
FSKNUM14	Calculate with whole numbers and familiar fractions, decimals and percentages for work	Y			Y				
Assessment For	undation skills				,				1
FSKLRG10	Use routine strategies for career planning				Y	Υ			
Assessment For									
FSKOCM04	Use oral communications skills to participate in workplace meetings			Y					
Assessment For									
FSKRDG09	Read and respond to routine standard operating procedures	Y			Y				
Assessment For	undation skills				1			1	ı
FSKWTG07	Write routine formal workplace texts				Y				
Assessment Bu	siness								
BSBITU201A	Produce simple word processing documents	Y			Y				
Assessment Bu	siness								
BSBWOR204	Use business technology	Y			Y				
Assessment Bu	siness								
BSBITU202	Create and use spreadsheets				Y				
Assessment Bu	siness								
FNSFLT202	Develop and use a saving plan				Y				

Assessment Summary for SIS20513 Certificate II Sport Coaching

Re	quirements for HSC purposes		Dates						
		hours in							
There is NO HSC Course	Examination available in this Board Endorsed	This VET course	e cannot ion of ar		d in th	ie			
<u> </u>	Accessment Plan	odiodidi		ence g	ather	ing			
	Assessment Plan		techniques						
			-		ing				
Compotonov	Units of	2 C 70 X 70 X	ŧ	ijoni	st				
Competency codes	competency	vatic cal v	s ue	nesi	Te				
codes	competency		Observation of practical work	Product assessment	Oral questioning	Written Test			
			g Pra	Pro	ö	×			
Work Health Safet	у								
SISXWHS101	Follow work health and safety policies		İ		Υ	Υ			
Daily Work Industr	ry								
BSBWOR202A	Organise and complete daily work activities		Υ			Υ			
SISXIND211	Develop and update sport, fitness and recreation in	ndustry knowledge	Υ			Υ			
Coaching and ICT	s								
SISSSCO101	Develop and update knowledge of coaching practic	ces	i .	Υ		Υ			
ICPDMT263	Access and use the Internet		<u> </u>	Υ		Υ			
HLTAID003	Provide First Aid Credit Transfer			Υ		Υ			
Coaching skill ses	sions								
SISSSCO202	Coach beginner or novice participants to develop for	undamental motor skill	Υ			Υ			
SISXCAI101A	Provide equipment for activities		Υ			Υ			
SISXCAI102A	Assist in preparing and conducting sport and recrea	ation sessions	Y			Υ			
Sports Injury	leaders and an outlinium, many continu		Y						
SISSSPT201A Athletics	Implement sport injury prevention		<u>r</u>			Υ			
SISSATH201A	Teach the fundamental skills of Athletics		Y		Υ	Υ			
SISSSIFIZUTA SISSSDE201		in a man a mat	Y		т Ү	Y			
SISSSDE201 SISSSPT303A	Conduct basis warm up and and days programs	nonment	Y		Y	Y			
Basketball	Conduct basic warm-up and cool-down programs		T		1	T			
SISSBSB202A	Took the fundamental healigthall testing and game	o otrotogy.	Y			Υ			
SISSBSB202A SISSBSB201A	Teach the fundamental basketball tactics and game Teach fundamental basketball skills	e strategy	Y			Y			
SISSBSB201A SISSBSB205			Y			Y			
	Interpret and apply the rules of basketball		<u> </u>			Ť			
Rugby League SISSRGL204A	Teach the skills of rugby league for modified game:	•	Y		Υ	Υ			
Netball	reach the skills of rugby league for modified game:	5	Ī		I	ī			
SISNTB204A	Teach foundation netball skills		Y			Y			
Australian Footbal						'			
SISSAFL201A	Perform the intermediate skills of Australian Footba	all	Y		Y	Υ			
SISSAFL202A	Perform the intermediate skills of Australian Football		Y		Y	Y			
Tennis	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2				<u> </u>	<u> </u>			
SISSTNS204					Υ	Υ			
SISSTNS205	Interpret and apply the rules and regulations of tennis				Y	Y			
SISSTN206	Develop and update knowledge of tennis developm		Y		Y	Y			
Surf Life Saving	, ,	1 0	-	<u> </u>		l .			

Depending on the achievement of units of competency the possible AQF qualification outcome is SIS20513 Certificate II in Sport Coaching or a Statement of Attainment towards SIS20513 Certificate II in Sport Coaching.