

## **Agenda**

### **Vincentia High P&C Committee Meeting**

**Monday 25<sup>th</sup> October 2021 @ 6pm via Zoom**

#### **Welcome by President and Acknowledgment to Country**

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wodi Wodi Wandian people of the Yuin nation, and pay my respects to Elders both past, present and future."

#### **Attendance/Apologies:**

#### **Minutes from Previous Meeting:**

**Approved:**

**Seconded:**

#### **Business arising from previous minutes:**

- Uniform Shop – change of hours
- Canteen – staff from casual/part time to full time
- Canteen – online order system
- Support Unit bus \$40,000
- Canteen Mural update
- Faculty wish lists – handed to Ruth for school to perhaps fund. Faculties were asked by Ruth to add all wish list funding into their budgets.
- Michelle contacted all wish list recipients with notifications
- Year Book – Nicole Higgins asked to forward Michelle Graham a copy of 2020 book as a sample
- Westpac bank signatories, new and old.

**Principal Report:** Ruth Winfield

**Treasurer Report:** Sarah Chamberlain

**Canteen Treasurer Report:** Jodie Newman

**Canteen Report:** Mary Nelson

**Community Liaison Officer Report:** Karen Cunningham

**SRC Report:**

**Correspondence:** Michelle Graham

- Parent/Carers correspondence via email
- Mail – pigeon hole Staff Common Room
- Anna Butler – request for permanent employment
- 

**General Business:**

- Jo Warren, Wellbeing team/Support Squad. Funding for mural. Sprite account opened for P&C to auspice this funding. Total was \$1160. This will be matched by the GIVEout organisation.
- Donation of \$5,300 for student gift vouchers on Presentation Day. This needs to be added to P&C budget annually, and \$1,000 for HSC student mugs.
- Graduation Day President letter to school community
- Naplan results
- WHS
- Home Learning/Teaching
- Suggestion for canteen funds to be used next year to update classroom desks and chairs and painting rooms.
- See below public liability insurance

Meeting Closed:

**NEXT MEETING Plus AGM**  
**This will at 6pm Week 4 of the next term**  
**Monday 28 February 2022**

**PLEASE LEAVE ON MINUTES TO ALLOW MEMBERS TO KEEP TRACK OF CURRENCY:**

**ST ANDREWS BROADFORM LIABILITY INSURANCE**  
**Policy Number: 10M 9907324 01 August 2020 at 4:00pm**