




LEARNING FOR LIFE



Year 7

Assessment

Guidelines 2023



Vincentia High School

Year 7 Assessment Guidelines

What are Assessment Tasks?

Assessment Tasks are used to measure total student achievement throughout Year 7. They cover core syllabus content and outcomes, but do not include information about student attitudes, behaviour, effort, and conduct. Student assessment marks are gathered during Year 7 through a variety of Assessment Tasks and are used to allocate grades for academic reports. The descriptors appear below.

A	The student has an extensive knowledge and understanding of the content and can readily apply this knowledge. In addition, the student has achieved a very high level of competence in the processes and skills and can apply these skills to new situations.
B	The student has a thorough knowledge and understanding of the content and a high level of competence in the processes and skills. In addition, the student can apply this knowledge and these skills to most situations.
C	The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
D	The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
E	The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.

What are the Rules surrounding Assessment Tasks?

- Students must be notified by the teacher that an Assessment Task is approaching. Notification of the task will be given to students, a minimum of two weeks before the task date. Students will be informed of:
 - The type of task (test, assignment, oral presentation, etc)
 - The content covered by the task
 - The best way to prepare for the task (organisation, study etc)
- Assessment Tasks must be completed on or by the due date. If a student is sick or away on the due date, an explanatory note from home, Doctor's Certificate or other documentation must be sent to the teacher as soon as possible. Phone contact with the school would also be appreciated.
- Students who have missed a task will need to complete it, or an alternative task, immediately upon their return to school (see teacher before school).
- Non-serious attempts at Assessment Tasks or submission of a late task without explanation may incur a zero mark for that task
- Cheating, plagiarism, or use of the work of others will incur a zero mark for that task.

Vincentia High School

Student Responsibilities

1 Do All Tasks

It is expected that you will complete all tasks, making a genuine attempt with no sign of malpractice (cheating).

2 Do Tasks When Due

It is your responsibility to be present for, or hand in, an Assessment Task on the day it is due.

3 Attend Day Before, Lesson Before

It is your responsibility to be present at school the calendar day before and all lessons, on the day, up until the task is due. A school excursion is attendance.

4 Clashes

It is your responsibility to let the Head Teacher know if there is a clash, such as a compulsory excursion on the same day as an Assessment Task. A Special Circumstances Form must be completed.

5 Absence from Tasks

It is your responsibility to arrange for the handing in of a task or providing necessary documentation if you are unable to do so. If not, a zero (0) will be awarded.

6 Assessment Requirements

Ensure you have a copy of the assessment requirements for EACH course you are studying and that you are aware of course requirements.

7 Vincentia High School Assessment Guidelines

Be aware of the assessment guidelines and procedures of Vincentia High School as detailed in this booklet and elaborated on in the Assessment section of our school website in the Assessment Guidelines documentation.

8 Advice

It is your responsibility to seek advice if there is a problem which has not been resolved satisfactorily within a class or KLA. You can speak with the Head Teacher, a Learning and Support Teacher, your Year Advisor or Deputy Principal. All staff are ready to help you if required.

To be fair to everyone, the rules must be followed.

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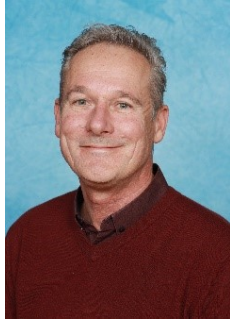





Year 7 – Staff Contact Information

KEY CONTACTS

			
Ruth Winfield Principal	Kylie Newton Deputy Principal – Year 7 and Year 10	Sandra Clark Deputy Principal, Inclusion and Support	School Mascot “Vinnie”
			
Tyson Alcorn Year Advisor	Abbi Andrews Year Advisor	Nicole Higgins Head Teacher Wellbeing	Gai Brown Aboriginal Education Coordinator
			
Renee Gilbert Deputy Principal Instructional Leader	Simon Flanigan Deputy Principal – Year 9 and Year 12	Christine Gates Deputy Principal - Year 8 and Year 11	Toni Smith Head Teacher Learning Support

Year 7 Curriculum Structure

Year 7 students will participate in the following subjects and be supported by the following head teachers:

			
English Jess Holloway Fry (Acting) English	Mathematics John Power (Rel) Mathematics	Science Patrick Twining Science	HSIE Michael Matuschka History and Geography dhurga
			
PD/H/PE Brad Jardine (Rel) PDHPE	TAS Andrew Newton Technology Mandatory	CAPA Jaz Corr Music and Visual Arts	Teaching and Learning Lisa Raftery (Rel) Library
			
Support TBA	Gumbari Tom Mason	School Sport Alison Bech	Representative Sport Vivienne Nolan

Vincentia High School

Year 7 Schedule of Assessment Tasks – 2023

ENGLISH

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Survival Stories</i>	Persuasive Speech	EN4-1A EN4-3B	T1 WK7	25%
2	<i>Horror</i>	Film Review	EN4-2A EN4-6C	T2 WK6	25%
3	<i>Narrative and Characterisation</i>	Narrative	EN4-4B EN4-5C	T3 WK8	25%
4	<i>Picture Books</i>	Examination	EN4-8D EN4-9E	T4 WK3	25%

MATH

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Students complete a range of topics within the strands of:</i> <ul style="list-style-type: none"> • <i>Number and Algebra</i> • <i>Measurement and Geometry</i> • <i>Statistics</i> 	Topic Test	NAWM	T1 WK5	25%
2		Topic Test	SPWM	T2 WK4	25%
3		Investigation	MGWM	T3 WK5	25%
4		Yearly Test	NAWM	T4 WK5	25%

SCIENCE

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Starting Science 'States of Matter'</i>	Practical examination and experimental report	SC4-4WS, SC4-5WS SC4-6WS, SC4-7WS SC4-8WS	T1 WK7	20%
2	<i>Classification Forces</i>	Portfolio	SC4-4WS, SC4-5WS SC4-6WS, SC4-7WS SC4-8WS, SC4-9WS	T2 WK7	30%
3	<i>Separating Mixtures Cells</i>	Quiz	SC4-10WS, SC4-11WS SC4-12WS, SC4-13WS SC4-14WS, SC4-15WS SC4-16WS, SC4-17WS	T3 WK6	20%
4	<i>Solar System SRP</i>	Portfolio	SC4-4WS, SC4-5WS SC4-6WS, SC4-7WS SC4-8WS, SC4-9WS	T4 WK6	30%

N.B. The folio tasks are compiled throughout each semester and submitted on the due date.

HISTORY – SEMESTER 1

Task	Topic	Format	Outcomes	Due	Weight
1	Investigating the Ancient Past	Historical Investigation	HT4.2 HT4.6 HT4.9 HT4.10	T1 WK8	50%
2	Mediterranean World	Examination	HT4.4 HT4.5 HT4.6 HT4.7	T2 WK4	50%

GEOGRAPHY – SEMESTER 2

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Liveability</i>	Place and Liveability Research	GE4.3 GE4.6 GE4.7 GE4.8	T4 WK4	50%
2	<i>Landscapes and Landforms</i>	Skills Test	GE4.1 GE4.7 GE4.8	T4 WK9	

PDHPE

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Personal Health</i>	Extended Response and Item	4-1 4-9	T1 WK7	20%
2	<i>Practical Work</i>	Learning Journal	4-4 4-11	Ongoing Sem 1	30%
3	<i>Theory and Course work</i>	Yearly Examination	4-2 4-6	T3 WK8	30%
4	<i>Practical Work</i>	Interpersonal and Movement Skills	4-5 4-10	Ongoing Sem 2	20%

TECHNOLOGY MANDATORY (TAS)

Task	Topic	Format	Outcomes	Due	Weight
1	Topics will be based on student's area of focus for the term or semester. This includes rotations in the areas of: <ul style="list-style-type: none"> • <i>Timber</i> • <i>Metal Work</i> • <i>Food Technology</i> • <i>Textiles</i> • <i>Electronics</i> • <i>Engineering</i> • <i>Coding</i> 	Quiz	TE4-1DP TE4-2DP	T2 WK3	10%
2		Practical, Folio and Class	TE4-1DP TE4-2DP TE4-3DP	T2 WK6	30%
3		Common Assignment	TE4-10TS	T3 WK6	20%
4		Quiz	TE4-1DP TE4-2DP	T4 WK3	10%
5		Practical, Folio and Class	TE4-1DP TE4-2DP TE4-3DP TE4-4DP	T4 WK4	30%

MUSIC

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Students studying Music will explore a range of topics and themes in relation to their music studies over the course of the school year.</i>	Performance	4-1 4-2		25%
2		Listening Task	4-10 4-7 4-8 4-9		25%
3		Composition	4-4 4-5 4-6		25%
4		Performance	4-12 4-3 4-11		25%

VISUAL ARTS

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Students studying Visual Arts will explore a range of topics and themes in relation to their art practice over the course of the school year.</i>	Art Making Extended Writing Task	4-1 4-2 4-7 4-8	T1 WK8	35%
2		Art Making	4-3 4-4	T2 WK4	15%
3		Art Making Extended Writing Task	4-1 4-2 4-9 4-10	T3 WK8	35%
4		Art Making	4-5 4-6	T4 WK4	15%

LANGUAGES - DHURGA

Task	Topic	Format	Outcomes	Due	Weight
1	<i>First Contact</i>	Family poster and greetings conversation	4.UL.4 4MBC.2	T1 WK10	25%
2	<i>Preserving Culture</i>	Storyboard	4.UL.1 4.UL.4 4.MBC.2	T2 WK7	25%
3	<i>Connection to Country</i>	Bush Tucker Menu and Brochure	4.UL.4 4.MBC.2	T3 WK9	25%
4	<i>First Nations Traditions</i>	Visual Art Story	4MLC.1 4.UL.4	T4 WK3	25%

Vincentia High School
Stage 4 – ASSESSMENT
Special Circumstances Form

Name: _____

Year: 7/8

Date: _____

Please describe the Assessment Task(s) missed below:

Course	Teacher	Type of Assessment Task	New Due Date
1			
2			
3			
4			
5			

Reasons for missing assessment task(s):

Reasons for requesting extension:

Reason for appeal:

I have/have not attached a Medical Certificate from Doctor: _____

I have/have not attached a supporting statement from: _____

Head Teacher was notified of this appeal on ___ / ___ / ___ by _____

Student Signature: _____

Approved / Denied - Date: _____

Head Teacher: _____

Copy to: Classroom teacher:

Student File:

Notes