



## Term 2 2024 Minutes

**Vincentia High School Parent & Citizens Term 1 2024 Meeting  
Monday 20<sup>th</sup> May 2024, VHS Common Room**

**Opened:** 6.07pm

**Apologies:** nil

**Acknowledgment of Country:** Carly

**Minutes from Previous Meeting:**

**Approved:** Carly      **Seconded:** Jodie

**Business Arising:**

Principal Report

- Assets – Roofs finalised.
- Welcome to Nancy Williams
- News about Teachers – excellent work from our HT Admin - been able to cover more classes than last year.
- SRC – supported to attend a leadership camp
- PL for staff – SDD saw staff visit industry and develop curriculum resources. SASS staff focused on increasing technology skills on different systems.
- Staff meeting focus on Behaviour Policy
- Twilight PL at Booderee National Park tomorrow.
- Getting ready for Year 10-11 night next week.
- Parents and carers essential toolkit
- Shanna (HT Careers) presented information about the PAX program – this is parent education about opportunities for our students. Survey to go out to parents to check interest and possible session time.
  
- President Report – nothing to report
  
- Treasurer Report see attached
  
- Annual Year 12 payments to be confirmed before trial HSC
- Donation to Presentation evening to be confirmed in term 4
- Instead of a financial donation Anna will provide snacks etc
- Request of financial support for 3 students participating in the South Coast Performing Music Ensemble from Tye Langford. Proposed by Jodie Seconded by Sarah P&C will donate \$210 to purchase the jacket for each student.



- P&C Correspondence
  - Comedy for a cause
  - CLO report
  - Funding request
  - Endo Nurse
  - Charity Annual Information Statement – Jodie to follow up
- Canteen Report – see attached
- Community Liaison Officer Report – see attached
- SRC Report
- Investigating a photo frame and dress up box to be used at school events for Facebook photos etc
- Looking at a memorial onsite for student
- SCR will run the sports carnival canteen
- 2024/25 SRC process will begin in week 9
- Looking at supporting P&C with fundraising
- Suggestion box to be placed in the office for students to give positive feedback to staff. P&C to write out the cards at the next meeting.

**General Business:**

- Idea – ways for staff to give positive feedback to each other
- Request from VHS clubs for financial support. The process needs to be reviewed for future requests. P&C to donate \$300 to VHS clubs to help with costs for the remainder of the year. Proposed by Jodie Seconded by Sarah
- Careers in a container information session for P&C moved to term 3
- SCR – suggestion of a trivia or games night at VHS hall with P&C support.

**Meeting Closed:** 7.44pm

**NEXT MEETING Term 3 2024**

**PLEASE LEAVE ON MINUTES TO ALLOW MEMBERS TO KEEP TRACK OF CURRENCY:**

**ST ANDREWS BROADFORM LIABILITY INSURANCE**  
Policy Number: 10M 9907324 01 August 2024 at 4:00pm

**VHS P&C Committee Positions**

**President:** Carly Stevens      **Vice President:** Anna Cochrane      **Treasurer:** Jodie Newman  
**Secretary:** Sarah Ketelhohn  
**Canteen Coordinator:** to be filled      **Canteen Treasurer:** Jodie Newman