

# Year 10

# Assessment Information



# 2025

**respect | responsibility | personal best**

***ba yilinj ganji buraaja buran***  
*we carry the fire for tomorrow*

# Vincentia High School

## Year 10 Assessment Guidelines

### General Information

Welcome to Stage 5 at Vincentia High School! Stage 5 incorporates both Year 9 & Year 10. In order to successfully complete your RoSA (Record of School Achievement) you must successfully complete Stage 5 at Vincentia High School before moving onto the Higher School Certificate.

### What are Assessment Tasks?

Assessment Tasks are used to measure total student achievement throughout Year 7. They cover core syllabus content and outcomes, but do not include information about student attitudes, behaviour, effort, and conduct. Student assessment marks are gathered during Year 7 through a variety of Assessment Tasks and are used to allocate grades for academic reports. The descriptors appear below.

<b>A</b>	The student has an extensive knowledge and understanding of the content and can readily apply this knowledge. In addition, the student has achieved a very high level of competence in the processes and skills and can apply these skills to new situations.
<b>B</b>	The student has a thorough knowledge and understanding of the content and a high level of competence in the processes and skills. In addition, the student can apply this knowledge and these skills to most situations.
<b>C</b>	The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
<b>D</b>	The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
<b>E</b>	The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.

### What are the Rules surrounding Assessment Tasks?

- Students must be notified by the teacher that an Assessment Task is approaching. Notification of the task will be given to students, a minimum of two weeks before the task date. Students will be informed of:
  - The type of task (test, assignment, oral presentation, etc)
  - The content covered by the task
  - The best way to prepare for the task (organisation, study etc)
- Assessment Tasks must be completed on or by the due date. If a student is sick or away on the due date, an explanatory note from home, Doctor's Certificate or other documentation must be sent to the teacher as soon as possible. Phone contact with the school would also be appreciated.
- Students who have missed a task will need to complete it, or an alternative task, immediately upon their return to school (see teacher before school).
- Unexplained lateness of a task may incur a 20% penalty for each day late.
- Non-serious attempts at Assessment Tasks may incur a zero mark for that task.
- Cheating, plagiarism, or use of the work of others will incur a zero mark for that task.

### **What does 'Satisfactorily Completed' mean?**

Satisfactory study of a course involves not only the completion of assessment tasks but satisfactory participation and progress in ALL aspects of that course.

*To satisfactorily complete the course you must:*

- a) have a satisfactory record of attendance (Department Guidelines 80% and above) **and**
- b) complete the requirements of the course as specified by the syllabus. This includes mandatory oral, practical and project work, **and**
- c) make a *serious attempt* at assessment tasks which contribute to *more* than 50% of available school assessment marks, **and**
- d) make a *serious attempt* at all examinations set as part of the assessment program **and**
- e) apply yourself with diligence and sustained effort to the set tasks and experiences provided by the school in each course **and**
- f) achieve the course outcomes by adhering to the above requirements.

### **What is a 'Satisfactory Record of Attendance'?**

*You must:*

- a) Have a pattern of attendance which shows that you are making a serious effort. You cannot regularly take time off and seriously expect to satisfactorily complete a course.
- b) As a general rule a student who has missed in excess of 20% of the available school days is not likely to have achieved the course outcomes and therefore would not be deemed to have satisfactorily completed course requirements.

### **What is the Record of School Achievement (RoSA)?**

The NSW Education Standards Authority (NESA) issue the RoSA to eligible students who leave school before completing the Higher School Certificate (HSC).

The RoSA is a cumulative credential and contains a student's record of academic achievement up until the date they leave school. This could be at the end of Year 10 or up until and including the end of Year 12.

The RoSA records completed Year 10 and Year 11 courses and grades, and Year 12 results. It also records participation in any uncompleted Year 11 or Year 12 courses, minimum standard literacy and numeracy test results, and the date of leaving school.

The RoSA is useful to students leaving school prior to the HSC because they can show it to potential employers or places of further learning. The RoSA will also be available to students who, from 2020, have not demonstrated the HSC minimum standard to receive the HSC credential.

While the RoSA credential is for school leavers, all Years 10, 11 & 12 students are able to access and print a student eRecord via their NESA Students Online account. The eRecord is not a formal NESA credential but has the same information as a RoSA. The Student eRecord is also available to schools via Schools Online.

### **Eligibility for a RoSA:**

To be eligible for a Rosa, students must have:

- completed the mandatory curriculum requirements for Years 7 to 10.
- attended a government school, an accredited non-government school or a recognised school outside NSW.
- completed courses of study that satisfy NESA curriculum and assessment requirements for the RoSA.
- complied with the requirements of the Education Act.

## **RoSA grades and reporting of student achievement**

The RoSA includes an A to E grade for all Year 10 courses the student has satisfactorily completed. Grades are:

- based on student achievement in their assessment work.
- submitted to NESA in Term 4
- monitored by NESA for fairness and consistency.

## **Students ineligible for a RoSA**

Students who leave school before finishing Year 10 are not eligible for a RoSA. If students leave after Year 10 and still don't meet RoSA requirements they will be issued with a 'Transcript of Study'.

The Transcript of Study contains the same information as the RoSA for courses satisfactorily completed.

## **Requirements of NSW 'Education Act 1990' in relation to the RoSA**

### **Curriculum for Record of School Achievement candidates**

The curriculum during Year 7 to Year 10 for students who are candidates for the Record of School Achievement must meet the following requirements:

- a) courses of study in each of the 8 key learning areas for secondary education are to be provided for each student,
- b) courses of study in the key learning areas of English, Mathematics, Science and Human Society and its Environment are to be provided during each year, but the courses of study in the other key learning areas need not be provided during each year,
- c) courses of study in a key learning area are to be taught in accordance with a syllabus developed or endorsed by the Authority and approved by the Minister.

## **Record of School Achievement**

(1) Records of School Achievement are to be granted by the Authority to students:

- (a) who:
  - I. have attended a government school, or
  - II. have attended a registered non-government school to which a current certificate of accreditation for presentation of candidates for the Record of School Achievement applies, or
  - III. have attended a school outside New South Wales recognised by the Authority, and
- (b) who have participated, to the Authority's satisfaction, in courses of study which have been determined under this Act as appropriate to be undertaken by candidates for the Record of School Achievement, and
- (c) who have been accepted by the Authority as having satisfactorily completed those courses of study, and
- (d) who have, to the Authority's satisfaction, undertaken the requisite examinations or other forms of assessment, and
- (e) who have complied with any requirements prescribed by the regulations or any requirements imposed by the Minister or the Authority, and
- (f) who have completed Year 10.

(2) The requisite examinations or other assessments may be conducted on a school-basis, but are to be moderated on a State-wide basis in the learning areas and in the manner determined by the Authority.

(3) The Authority may refuse to grant a Record of School Achievement to a student whose attendance or application at school has been of such an unsatisfactory character that the granting of a Record of School Achievement would not, in the opinion of the Authority, be justified.

(4) Records of School Achievement are to be granted in the manner determined by the Authority.

**'N' Determination Warnings:**

Your Class Teacher and Head Teacher will closely monitor your progress and attendance in each course.

***Students who:***

- Do not attend regularly
- Miss classes
- Miss assessment tasks
- Make non-serious attempts at assessable tasks, non-assessable tasks or general schoolwork cannot be making a serious effort, and will not be deemed to have satisfactorily completed the course/s.

***Such students will:***

- a) be interviewed by class and/or Head Teacher of the course/s concerned and a course of action determined
- b) receive a formal written warning after parental contact is made and if improvement is not evident, or requirements not met.

**NB a minimum of two formal warnings is required for a student to be considered to have not satisfied course requirements.**

Records of interview, where formal warnings take place, or letters sent home advising of missed work or poor attendance are kept as school records as required by NESAs. Students deemed to be approaching an 'N' award for a course/s will be interviewed by the Deputy Principal to discuss concerns and a resolution to the situation.

**N.B If you are N determined you may not be able to proceed to the next academic year.**

# Vincentia High School

## Student responsibilities

### **1 Do All Tasks**

It is expected that you will complete all tasks, making a genuine attempt with no sign of malpractice (cheating).

### **2 Do Tasks When Due**

It is your responsibility to be present for, or hand in, an Assessment Task on the day it is due.

### **3 Attend Day Before, Lesson Before**

It is your responsibility to be present at school the calendar day before and all lessons, on the day, up until the task is due. A school excursion is attendance.

### **4 Clashes**

It is your responsibility to let the Head Teacher know if there is a clash, such as a compulsory excursion on the same day as an Assessment Task. A Special Circumstances Form must be completed.

### **5 Absence from Tasks**

It is your responsibility to arrange for the handing in of a task or providing necessary documentation if you are unable to do so. If not, a zero (0) will be awarded.

### **6 Assessment Requirements**

Ensure you have a copy of the assessment requirements for EACH course you are studying and that you are aware of course requirements.

### **7 Vincentia High School Assessment Guidelines**

Be aware of the assessment guidelines and procedures of Vincentia High School as detailed in this booklet and elaborated on in the Assessment section of our school website in the Assessment Guidelines documentation.













### **8 Advice**

It is your responsibility to seek advice if there is a problem which has not been resolved satisfactorily within a class or KLA. You can speak with the Head Teacher, a Learning and Support Teacher, your Year Advisor or Deputy Principal. All these staff are ready to help you if required.

***To be fair to everyone, the rules must be followed.***

## Vincentia High School Staff Contact Information

### KEY CONTACTS

			
<b>Ruth Winfield</b> <i>Principal</i>	<b>Simon Flanigan</b> <i>Deputy Principal</i> <i>Years 8.9.11</i>	<b>Sue Fisher</b> <i>Deputy Principal</i> <i>Years 7.10.12</i>	<b>Toni Smith</b> <i>Deputy Principal</i> <i>Inclusion and Support</i>
			
<b>Madi Wheeler</b> <i>Year Advisor</i>	<b>Monique Jackson</b> <i>Year Advisor</i>	<b>Corey Ryan</b> <i>Head Teacher Wellbeing</i>	<b>Gai Brown</b> <i>Aboriginal Education</i> <i>Coordinator</i>
			
<b>Brock Balgowan</b> <i>Director</i> <i>Clontarf Academy</i>	<b>Maree McNeil</b> <i>Careers Advisor</i>	<b>Lisa Raftery</b> <i>Head Teacher</i> <i>Learning &amp; Support</i> <i>Program (LaSP)</i>	<b>Sport Coordinator</b> <i>Haidee Lynch</i>

Year 10 students will be supported by the following Head Teachers and participate in the following subjects:

			
<b>English</b> <i>Ashley Oxley</i>	<b>Mathematics</b> <i>John Powter</i>	<b>Science</b> <i>Patrick Twining</i>	<b>HSIE</b> <i>Michael Matuschka</i>
			
<b>PD/H/PE</b> <i>Peter Raftery</i>	<b>TAS</b> <i>Andrew Newton</i> <i>Mon Tue Wed</i>	<b>TAS</b> <i>Carrie McIntyre</i> <i>Thur Fri</i>	<b>CAPA</b> <i>Jaz Corr</i>
			
<b>Mudjingaal</b> <i>Kathryn Antonio</i>	<b>Gumbari</b> <i>Tom Mason</i>	<b>Teaching and Learning</b> <i>Kylie Newton</i> <i>Mon Tue Wed</i>	<b>Teaching and Learning</b> <i>Jess Holloway Fry</i> <i>Thu Fri</i>
			
<b>VET Coordinator</b> <b>Vocational Education &amp; Training</b> <i>Amy Harper</i>			





## **Assessment Policy Addendum (inserted February 2025)**

### **Use and Detection of Artificial Intelligence (AI)**

It is important that our school and students take every measure to maintain the integrity of assessment tasks and to ensure that assessment task results are both valid and reliable.

These measures include taking all available measures to ensure students abide by the principles underlying “All My Own Work”.

In January 2023, the NSW Department of Education publicly announced that the use of generative AI programs (one example is ChatGPT) are banned in NSW public schools.

The emergence of generative AI programs has proven a challenge to ensuring the integrity of all assessment tasks. Therefore, **the use of artificial intelligence (AI) programs to either generate, write, modify, edit or review student submissions is prohibited.**

Students should not use AI in ANY capacity when creating and reviewing their work. This includes using AI to:

- Generate all or part of an assessment task
- Improve the standard of their work
- Review or edit work for spelling, punctuation, sentence structure or general language use

Any plagiarised work will be awarded a mark of zero. In Stage 5 and Stage 6 an N warning letter will be sent. In Year 12, plagiarism must also be reported to the Malpractice Register on NESA

**Vincentia High School**  
**Year 10 Schedule of Assessment Tasks – 2025**

**CORE SUBJECTS**

**ENGLISH**

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Novel Voices</i>	Analytical Essay	EN5-URA-01 EN5-ECA-01	T1 WK11	30%
2	<i>Shakespeare Retold</i>	Multimodal Response	EN5-RVL-01 EN5-ECA-01 EN5-URC-01	T2 WK7	30%
3	<i>Representation of Society</i>	Examination	EN5-RVL-01 EN5-URB-01	T3 WK10	40%
4	<i>Reshaping the World</i>	Discursive and Reflection	EN5-RVL-01 EN5-URB-01 EN5-ECB-01	T4 WK6	

**MATHEMATICS**

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Students engage in a range of topics that explore:</i> <ul style="list-style-type: none"> <li>● <i>Understanding, fluency and communicating</i></li> <li>● <i>Problem solving, reasoning and justification</i></li> </ul>	Topic Test Open Book	MGWM	T1 WK6	20%
2		Topic Test	NAWM	T2 WK5	25%
3		Investigation	MGWM	T3 WK5	25%
4		Topic Test	SPWM	T4 WK3	30%

**SCIENCE**

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Chemistry Radioactivity</i>	Practical Examination and Experimental Report	SC5-4WS 5WS 6WS 7WS 8WS	T1 WK7	20%
2	<i>Genetics Life Goes On</i>	Poster	SC5-4WS 5WS 6WS 7WS 8WS 9WS	T2 WK7	20%
3	<i>One the Move Mysterious Universe</i>	SRP	SC5-10WS 11WS 12WS 13WS 14WS 15WS 16WS 17WS	T3 WK6	30%
4	<i>Ecology Extension</i>	Examination Portfolio	SC5-4WS 5WS 6WS 7WS 8WS 9WS	T4 WK2	30%

N.B. Portfolio task is completed throughout the semester it is due.

N.B. Quiz completed at the end of every topic – Top 4 of 8 taken for final assessment result.

## HISTORY – SEMESTER 1

Task	Topic	Format	Outcomes	Due	Weight
1	<i>The Holocaust</i>	In class Essay	HT 5-3 5-6 5-8 5-9	T1 WK9	50%
2	<i>Holocaust/Changing Rights and Freedoms</i>	Examination	HT 5-1 5-3 5-4 5-5 5-8	T2 WK3	50%

## GEOGRAPHY – SEMESTER 2

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Environmental Change and Management</i>	Environmental Report	GE5-2 GE5-3 GE5-5 GEG-7 GEG5-8	T3 WK7	50%
2	<i>Human Wellbeing</i>	Yearly Examination	G5-4 GE5-1 GE5-2 GE5-9	T4 WK3	50%

## COMMERCE (HSIE FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Employment</i>	Research Task	COM4.8, 4.1, 4.2	T1 WK7	35%
2	<i>Towards Independence</i>	Podcast	COM4.7, 4.5	T2 WK3	30%
3	<i>Law, Society &amp; Political Involvement</i>	Report	COM4.9, 5.4	T3 WK6	35%
4	<i>Law in Action</i>				

## PDHPE

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Mental Fitness Challenge</i>	Complete and evaluate theory and practical tasks based on mindfulness and mental fitness	5-1, 5-4, 5-7	T1 ongoing	25%
2	<i>Teamwork evaluation</i>	Footy skills and scenarios checklist	5-5, 5-9	T3 Ongoing	25%
3	<i>Affirming Diversity</i>	Essay	5-2, 5-3, 5-10	T3 Wk5	25%
4	<i>Games of the World</i>	Research and present game	5-5, 5-11	T4 Wk4	25%

## ELECTIVE SUBJECTS

### MARINE AND AQUACULTURE TECHNOLOGY (SCIENCE FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Aquaculture Water Safety</i>	Practical Assessment	5-3, 5-7, 5-9, 5-10	T1 WK8	25%
2	<i>Living together in the sea</i>	Excursion Based Research Task	5-1, 5-14	T2 WK6	25%
3	<i>Dangerous Marine Creatures</i>	Project	5-2, 5-3, 5-7 5-8	T3 WK6	25%

### AGRICULTURE (SCIENCE FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Steers Spectacular</i>	Practical Task	AG5.5 5.9 5.10 AG5-7 AG5.11 5-14	T2 WK2	30%
2	<i>Farm Safety</i>	Practical Task	AG5.13 5.12 5.14	Semester 1	10%
3	<i>Garden Vegetables &amp; Soils</i>	Research and Presentation	AG5.5 5.6 5.11 5.12 5.13 5.14	T3 WK10	30%
4	<i>Bees</i>	Research Task	AG5.5 5.6 5.8 5.13 5.14	T4 WK3	30%

N.B. Practical Task is ongoing

### ABORIGINAL STUDIES (HSIE FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Self Determination and Autonomy</i>	Written Response	AST5-7 AST5-9	T1 WK8	30%
2	<i>Aboriginal People and the Legal System</i>	Mock Trial	AST5-6 AST5-7	T2 WK7	30%
3	<i>Aboriginal Peoples and the Media</i>	Research Response	AST5-8	T3 WK7	20%
4	<i>Aboriginal oral and Visual Arts</i>	Portfolio	AST5-9 AST5-10	T4 WK3	20%

## PSYCHOLOGY (HSIE FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Biological Bases of Behaviour</i>	Brain Case Study	PSY5-1, PSY5-2, PSY5-6 PSY5-8	T1 WK1 0	25%
2	<i>Psychology and Society</i>	Altruism Experiment	PSY5-1, PSY5-5, PSY5-6 PSY5-7	T2 WK 10	25%
3	<i>Personality and Self</i>	Workshop Development	PSY5-1, PSY5-3, PSY5-4 PSY5-8	T3 WK 10	25%
4	<i>Examination</i>	Test	PSY5-1, PSY5-2, PSY5-3, PSY5-4 PSY5-6	T4 WK2	25%

## VISUAL ARTS (CAPA FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Visual Art students will explore a range of mediums, art criticism theories and practical styles throughout their study.</i>	Art making and research task	5.1 5.2 5.7	T1 WK10	25%
2		Art making and research task	5.3 5.4 5.8	T2 WK7	25%
3		Art making and research task	5.5 5.6 5.9	T3 WK10	25%
4		Art making and research task	5.1 5.2 5.10	T4 WK3	25%

## VISUAL DESIGN (CAPA FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Visual Design students will explore a range of mediums, theoretical research and practical styles throughout their study.</i>	Portfolio of Design	5.1 5.2 5.7	T1 WK10	25%
2		Portfolio of Design	5.3 5.4 5.8	T2 WK5	25%
3		Portfolio of Design	5.5 5.6 5.9	T3 WK10	25%
4		Portfolio of Design	5.1 5.2 5.10	T4 WK3	25%

## PHOTOGRAPHY AND DIGITAL MEDIA (CAPA FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Photography students will explore a range of historical and critical studies to support their creative process and the development of their photographic work.</i>	Photo 1	5.1 5.2 5.7	T1 WK10	25%
2		Photo 2	5.3 5.4 5.8	T2 WK7	25%
3		Photo 3	5.5 5.6 5.9	T3 WK10	25%
4		Photo 4	5.1 5.2 5.10	T4 W9	25%

## MUSIC (CAPA FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Music of a culture</i>	Performance	5-1 5-2 5-11	T1 WK10	25%
2	<i>Classical Music</i>	Composition	5-4 5-5 5-6	T2 WK6	25%
3	<i>Jazz</i>	Listening Task	5-7 5-8 5-9 5-10	T3 WK8	25%
4	<i>Technique and Repertoire</i>	Performance	5-3 5-12	T4 WK3	25%

## CHILD STUDIES (PDHPE FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Play and the Developing Child</i>	Design and Analysis of Toy/Game	5-2 5-7 5-9	T1 WK8	25%
2	<i>Childcare Service and Carer Opportunities</i>	Research Task	5-3 5-5	T2 WK5	25%
3	<i>Diverse Needs of Children</i>	Work Experience and Research	5-9 5-11	T3 WK7	25%
4	<i>Newborn Care</i>	Real Baby Experience	5-2 5-8	T4 WK1-3	25%

## PASS (PDHPE FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Sports Coaching</i>	Coaching Task	5-5 5-7	T1 ongoing	30%
2	<i>Enhancing Participation and Performance</i>	Workbook	5-1 5-2 5-9	T2 WK4	20%
3	<i>Issues in Physical Activity and Sport</i>	Examination	5-3 5-4 5-10	T3 WK7	30%
4	<i>Lifestyle, Leisure and Recreation</i>	Peer Observations	5-7 5-10	T4 ongoing	20%

## FOOD TECHNOLOGY (TAS FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Food for Specific Needs</i>	Funtiki Portfolio and Practical	FT5-1, FT5-6, FT5-7, FT5-8, FT5-13	T1 WK 8/9	25%
2	<i>Food Service and Catering</i>	Course work and Quiz	FT5-1, FT5-3, FT5-6, FT5-7	T2 WK6	25%
3	<i>Food for Special Occasions</i>	Celebration Portfolio and Practical	FT5-2, FT5-8, FT5-9, FT5-10, FT5-11	T3 W K8 /9	25%
4	<i>Food Trends</i>	Course work and Quiz	FT5-1FT5-4FT5-10FT5-11FT5-12	T4 WK4	25%

## INDUSTRIAL TECHNOLOGY (TAS FACULTY)

Task	Topic	Format	Outcomes	Due	Weight
1	<b>Students completing the industrial technology course will focus on:</b> <ul style="list-style-type: none"> <li><i>Practical workshop skills and development</i></li> <li><i>Theory folio design, management and communication</i></li> <li><i>Industry related technologies</i></li> </ul>	WHS	IND5.1	T1 WK9	10%
2		Project and Portfolio	IND5.1,IND5.2 IND5.3,IND5.5 IND5.6	T2 WK5	40%
3		Yearly Examination	IND5.1,IND5.2 IND5.5	T3 WK8	10%
4		Project and Portfolio	IND5.1,IND5.2 IND5.3,IND5.5 IND5.6,IND5.8 IND5.9,IND5.10	T4 WK4	40%

**TEXTILES TECHNOLOGY (TAS FACULTY)**

Task	Topic	Format	Outcomes	Due	Weight
1	<b>Project runway unhooded</b>	Design folio and project 1	TEX5-1, TEX5-2, TEX5-3, TEX5-4, TEX5-5, TEX5-8, TEX5-9, TEX5-10, TEX5-11, TEX5-12	T1 WK10	25%
2	<b><i>Designing a new world</i></b>	Case Study and design folio	TEX5.1,TEX5.3 TEX5.4,TEX5.7, TEX5.8	T2 WK5	15%
3	<b>Turned back time</b>	Design folio and project 2	TEX5.1,TEX5-2, TEX5-4, TEX5-5,TEX5.6, TEX5.7 TEX5-9, TEX5-10	T2 WK7	25%
4	<b><i>Reflections of you</i></b>	Design folio and project 3	TEX5-2, TEX5-4, TEX5-5 TEX5-8, TEX5-9, TEX5-10, TEX5-11, TEX5-12	T4 WK4	35%

**Tourism (HSIE FACULTY)****SIT10122 Certificate I in Tourism (Australian Indigenous Culture)**

Task	Topic	Format	Outcomes	Due	Weight
1	<b><i>Source and present information Apply communication skills</i></b>	Evidence Central	<b><i>SITXCOM006 BSBCMM211</i></b>	T1 WK11	35%
2	<b><i>Operate digital devices Participate in safe work practices</i></b>	Evidence Central	<b><i>BSBTEC101 SITXWHS005</i></b>	T2 WK10	35%
3	<b><i>Interpret aspects of local Australian Indigenous culture Provide customer information and assistance</i></b>	Evidence Central	<b><i>SITTGDE013 SITXCCS009</i></b>	T4 WK5	30%



**Vincentia High School**  
**Stage 5 – ASSESSMENT**  
**Special Circumstances Form**



**Name:** \_\_\_\_\_

**Year: 9/10**

**Date:** \_\_\_\_\_

Please describe the Assessment Task(s) missed below:

Course	Teacher	Type of Assessment Task	New Due Date
1			
2			
3			
4			
5			

Reasons for missing assessment task(s):

\_\_\_\_\_

\_\_\_\_\_

Reasons for requesting extension:

\_\_\_\_\_

\_\_\_\_\_

Reason for appeal:

\_\_\_\_\_

\_\_\_\_\_

I have/have not attached a Medical Certificate from Doctor: \_\_\_\_\_

I have/have not attached a supporting statement from: \_\_\_\_\_

Head Teacher was notified of this appeal on \_\_\_ / \_\_\_ / \_\_\_ by \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Approved / Denied - Date:** \_\_\_\_\_

**Head Teacher:** \_\_\_\_\_

Notes

Copy to: Classroom teacher:

Student File: