

# Year 7

# Assessment Information



# 2025

**respect | responsibility | personal best**

***ba yilinj ganji buraaja buran***  
*we carry the fire for tomorrow*

# Vincentia High School

## Year 7 Assessment Guidelines

### What are Assessment Tasks?

Assessment Tasks are used to measure total student achievement throughout Year 7. They cover core syllabus content and outcomes, but do not include information about student attitudes, behaviour, effort, and conduct. Student assessment marks are gathered during Year 7 through a variety of Assessment Tasks and are used to allocate grades for academic reports. The descriptors appear below.

<b>A</b>	The student has an extensive knowledge and understanding of the content and can readily apply this knowledge. In addition, the student has achieved a very high level of competence in the processes and skills and can apply these skills to new situations.
<b>B</b>	The student has a thorough knowledge and understanding of the content and a high level of competence in the processes and skills. In addition, the student can apply this knowledge and these skills to most situations.
<b>C</b>	The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
<b>D</b>	The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
<b>E</b>	The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.

### What are the Rules surrounding Assessment Tasks?

- Students must be notified by the teacher that an Assessment Task is approaching. Notification of the task will be given to students, a minimum of two weeks before the task date. Students will be informed of:
  - The type of task (test, assignment, oral presentation, etc)
  - The content covered by the task
  - The best way to prepare for the task (organisation, study etc)
- Assessment Tasks must be completed on or by the due date. If a student is sick or away on the due date, an explanatory note from home, Doctor's Certificate or other documentation must be sent to the teacher as soon as possible. Phone contact with the school would also be appreciated.
- Students who have missed a task will need to complete it, or an alternative task, immediately upon their return to school (see teacher before school).
- Non-serious attempts at Assessment Tasks or submission of a late task without explanation may incur a zero mark for that task.
- Cheating, plagiarism, or use of the work of others will incur a zero mark for that task.

# Vincentia High School

## Student Responsibilities

### **1 Do All Tasks**

It is expected that you will complete all tasks, making a genuine attempt with no sign of malpractice (cheating).

### **2 Do Tasks When Due**

It is your responsibility to be present for, or hand in, an Assessment Task on the day it is due.

### **3 Attend Day Before, Lesson Before**

It is your responsibility to be present at school the calendar day before and all lessons, on the day, up until the task is due. A school excursion is attendance.

### **4 Clashes**

It is your responsibility to let the Head Teacher know if there is a clash, such as a compulsory excursion on the same day as an Assessment Task. A Special Circumstances Form must be completed.

### **5 Absence from Tasks**

It is your responsibility to arrange for the handing in of a task or providing necessary documentation if you are unable to do so. If not, a zero (0) will be awarded.

### **6 Assessment Requirements**

Ensure you have a copy of the assessment requirements for EACH course you are studying and that you are aware of course requirements.

### **7 Vincentia High School Assessment Guidelines**

Be aware of the assessment guidelines and procedures of Vincentia High School as detailed in this booklet and elaborated on in the Assessment section of our school website in the Assessment Guidelines documentation.


### **8 Advice**

It is your responsibility to seek advice if there is a problem which has not been resolved satisfactorily within a class or KLA. You can speak with the Head Teacher, a Learning and Support Teacher, your Year Advisor or Deputy Principal. All staff are ready to help you if required.

*To be fair to everyone, the rules must be followed.*

# Vincentia High School Staff Contact Information

## KEY CONTACTS

			
<b>Ruth Winfield</b> <i>Principal</i>	<b>Simon Flanigan</b> <i>Deputy Principal</i> <i>Years 8.9.11</i>	<b>Sue Fisher</b> <i>Deputy Principal</i> <i>Years 7.10.12</i>	<b>Toni Smith</b> <i>Deputy Principal</i> <i>Inclusion and Support</i>
			
<b>Nicole Higgins</b> <i>Year Advisor</i>	<b>Shanine Moodley</b> <i>Year Advisor</i>	<b>Corey Ryan</b> <i>Head Teacher</i> <i>Wellbeing</i>	<b>Gai Brown</b> <i>Aboriginal Education</i> <i>Coordinator</i>
			
<b>Brock Balgowan</b> <i>Director</i> <i>Clontarf Academy</i>	<b>Maree McNeil</b> <i>Careers Advisor</i>	<b>Lisa Raftery</b> <i>Head Teacher</i> <i>Learning &amp; Support</i> <i>Program (LaSP)</i>	<b>Sport Coordinator</b> <i>Haidee Lynch</i>

Year 7 students will be supported by the following Head Teachers and participate in the following subjects:

			
<b>English</b> <i>Ashley Oxley</i>	<b>Mathematics</b> <i>John Powter</i>	<b>Science</b> <i>Patrick Twining</i>	<b>HSIE</b> <i>Michael Matuschka</i>
			
<b>PD/H/PE</b> <i>Peter Raftery</i>	<b>TAS</b> <i>Andrew Newton</i> <i>Mon Tue Wed</i>	<b>TAS</b> <i>Carrie McIntyre</i> <i>Thu &amp; Fri</i>	<b>CAPA</b> <i>Jaz Corr</i>
			
<b>Mudjingaal</b> <i>Kathryn Antonio</i>	<b>Gumbari</b> <i>Tom Mason</i>	<b>Teaching and Learning</b> <i>Kylie Newton</i> <i>Mon Tue Wed</i>	<b>Teaching and Learning</b> <i>Jess Holloway Fry</i> <i>Thu &amp; Fri</i>

**Vincentia High School**  
**Year 7 Schedule of Assessment Tasks – 2025**

**ENGLISH**

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Representations of Place (Landscapes and Landforms)</i>	Creative Composition and Reflection	EN4-URA-01 EN4-URB-01 EN4-URC-01 EN4-ECA-01	T1 WK10	40%
2	<i>Powerful Youth Voices</i>	Persuasive	EN4-URB-01 EN4-ECA-01	T2 WK9	30%
3	<i>Close Study of Text</i>	Multimodal Response	EN4-RVL-01 EN4-URA-01 EN4-ECB-01	T3 WK 9	30%
4	<i>Seeing Through a Text</i>	Contribution to Anthology	EN4-ECA-01 EN4-ECB-01	T4 WK8	

**MATHEMATICS**

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Students complete a range of topics within the strands of:</i> <ul style="list-style-type: none"> <li>● <i>Number and Algebra</i></li> <li>● <i>Measurement and Geometry</i></li> <li>● <i>Statistics</i></li> </ul>	Topic Test - Provided a formula sheet. Calculators allowed.	NAWM	T1 WK8	25%
2		Open Book Test - Non calculator.	SPWM	T2 WK5	25%
3		Investigation task with validation test.	MGWM	T3 WK5	25%
4		Topic Test	NAWM	T4 WK4	25%

**SCIENCE**

Task	Topic	Format	Outcomes	Due	Weight
1	<i>Starting Science Changing Earth</i>	Practical assessment	SC4-4WS, SC4 -6WS, SC4-12ES	T1 WK10	25%
2	<i>Earth's Precious Resources</i>	Sustainable product and poster	SC4-15LW, SC4-7WS, SC4-8WS	T2 WK8	25%
3	<i>Cells and Classification</i>	Poster	SC4-14LW [LW1, LW2(a-d), LW3(a)],SC4-9WS	T3 WK6	25%
4	<i>Separating Mixtures</i>	Examination	SC4-17CW, SC4 – 18CW, SC4-14LW	T4 WK4	25%

## HSIE

Task	Topic	Format	Outcomes	Due	Weight
1	<b>Major Project</b>	Multimodal	HT4-1, HT4-5, HT4-6, HT4-10	WK9/10	50%
2	<b>Examination</b>	Test	HT4-2, HT4-6, HT4-7, HT4-9	WK4	50%

## GEOGRAPHY

Task	Topic	Format	Outcomes	Due	Weight
1	<b>Geography Report (Booderee Focus)</b>	Report	GE4-4, GE4-5,GE47, GE4-8	T1, Friday, WK9	50%
2	<b>Proposal &amp; Multimodal Poster</b>	Integrated w English	GE4-1, GE4-3, GE4-5	T2, WK5	50%

## PDHPE

Task	Topic	Format	Outcomes	Due	Weight
1	<b>Extended Response</b>  <b>Item 5 Personal Qualities</b>	Students will use their personal qualities for an extended response writing task in class. Students will submit an item reflecting their 5 personal qualities.	4-1 4-6 4-9	T1 WK7	25%
2	<b>Participation and Performance</b>	Students engage in physical activity concepts, including a 1 minute gymnastics routine	4-4 4-11	Ongoing Semester 1	25%
3	<b>Support Card Network</b>	Students create and publish a support network card and research an external health provider.	4-2 4-7	T3 WK6	25%
4	<b>Fitness challenge and plans</b>	Individual participation and performance in a range of fitness activities	4-4 4-6 4-8	T4 Wks 1-8	25%

## TECHNOLOGY MANDATORY (TAS)

Task	Topic	Format	Outcomes	Due	Weight
1	<p><i>Topics will be based on the student's area of focus for the term or semester. This includes rotations in the areas of:</i></p> <ul style="list-style-type: none"> <li>● <i>Timber</i></li> <li>● <i>Metal Work</i></li> <li>● <i>Food Technology</i></li> <li>● <i>Textiles</i></li> <li>● <i>Electronics</i></li> <li>● <i>Engineering</i></li> <li>● <i>Coding</i></li> </ul>	Practical project & Folio Semester 1	TE4-1DP, TE4- 2DP, TE4-3DP	T2 W6	40%
2		Digital Portfolio 1	TE4-1DP, TE4-2DP, TE4-7DI, TE4-10TS	T2 W6	10%
3		Practical project & Folio Semester 2	TE4-1DP, TE4- 2DP, TE4-3DP	T4 W5	40%
4		Digital Portfolio 2	TE4-1DP, TE4-2DP, TE4-7DI, TE4-10TS	T4 W5	10%

## MUSIC

Task	Topic	Format	Outcomes	Due	Weight
1	<p><i>Students studying Music will explore a range of topics and themes in relation to their music studies over the course of the school year.</i></p>	Performance	4-1 4-2	W10	25%
2		Composition	4-10 4-7 4-8 4-9	W5	25%
3		Listening Task	4-4 4-5 4-6	W9	25%
4		Performance	4-12 4-3 4-11	W5	25%



## VISUAL ARTS

Task	Topic	Format	Outcomes	Due	Weight
1	<b>Students studying Visual Arts will explore a range of topics and themes in relation to their art practice over the course of the school year.</b>	Common Critical & Historical Task 1	4-1	T1 WK8	15%
			4-2		
			4-7		
			4-8		
2		Art Making	4-3	T2 WK4	35%
			4-4		
3		Common Critical & Historical Task 2	4-1	T3 WK8	15%
			4-2		
			4-9		
			4-10		
4		Art Making	4-5	T4 WK4	35%
			4-6		

## LANGUAGES - DHURGA

Task	Topic	Format	Outcomes	Due	Weight
1	<b>My Family</b>	Kinship Presentation	4.UL.4 4.MBC.2	T1 WK9	25%
2	<b>Preserving Culture</b>	Storyboard	4.UL.1 4.UL.4 4.MBC.2	T2 WK9	25%
3	<b>Connection to Country</b>	Bush Tucker Menu and Brochure	4.UL.4 4.MBC.2	T3 WK9	25%
4	<b>First Nations Traditions</b>	Visual Art Story	4MLC.1 4.UL.4	T4 WK3	25%

**Vincentia High School**  
**Stage 4 – ASSESSMENT**  
**Special Circumstances Form**



**Name:** \_\_\_\_\_ **Year: 7/8** **Date:** \_\_\_\_\_

Please describe the Assessment Task(s) missed below:

Course	Teacher	Type of Assessment Task	New Due Date
1			
2			
3			
4			
5			

Reasons for missing assessment task(s):

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Reasons for requesting extension:

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Reason for appeal:

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I have/have not attached a Medical Certificate from Doctor: \_\_\_\_\_ .

I have/have not attached a supporting statement from: \_\_\_\_\_ .

Head Teacher was notified of this appeal on \_\_\_ / \_\_\_ / \_\_\_ by \_\_\_\_\_ .

Copy to Student File:

Copy to Head Teacher:

**Student Signature:** \_\_\_\_\_ .

**Approved / Denied**

**Head Teacher:** \_\_\_\_\_ .