

Minutes
General Meeting of Vincentia High School P&C
Thursday 27 February 2014

Meeting Commenced 7.38pm

Attendees: Peter Dooley, Cathy André (Minutes), Fotis Loupos, Colleen Stahlhut, Neil Allen, Sonja Hammond, Rosana Nemet, Pat Thompson, Felix Bachmann, Renae Gilbert,

Apologies: Annette Bevan, Steve Glenday

Minutes from Previous Minutes were adopted by Sonja and seconded by Colleen

Business Arising

ACTION

Staff Recognition Thank You Cards

- Steve agreed to locate and include a photo of staff receiving awards in the Newsletter.
- Felix confirmed that 'thank you' lunches can be purchased on Wednesdays.

Felix to follow up with Karen Cunningham

Next Round of Staff Recognition Awards

Jamie Sweringa-. The success of the Flexible Learning Centre, which is a transition program to integrate students back in to mainstream learning, is a testament to Jamie's commitment.

Corey Ryan/ Leanne Brooks - Coordinating the Year 7 transition program.

Leath Sweringa - Successful in gaining the Head of Science position.

Rosana Nemet

Foty Loupos - Coordination and development of Parent Workshops.

Wade Nelmes - Organisation of volunteers for the Husky triathlon.

Bendigo Bank Luncheon

- Update on Bendigo Bank luncheon.

Felix to follow up with Steve Glenday for details.

Principal's Report	Felix Bachmann
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- Felix reported that there has been a great start to the year and a noticeable positive attitude by students. There is a common goal amongst students to achieve a high performance in learning. Many teachers have commented that students are very engaged in class.
- Teachers are focused on quality assessments.
- There are 32 teachers working as teams to concentrate on improving the literacy learning foundation for Year 7 and 8 students.

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- Next Wednesday is the first Staff Development for teachers 3-6pm. A Professional Development Workshop will be held each term. Sessions this term include Habits of the Mind, ALARM and literacy.
 - Events to be held Term 1 include:
 - All Schools Triathlon.
 - National Mountain Bike Championships
 - The Mont
 - Year 10 Work Experience
 - Year 11 representatives from the Rangers Program will be visiting the Northern Territory again this year. Eight of the 11 student Rangers from 2013 were offered positions locally and interstate.
 - The school achieved the best performance to date for 2013 HSC results. 20% of students achieved results in band 5 and 6. There has been an improvement by all students in band rankings.
 - VHS has the highest percentage of students that complete their university degrees compared to all other schools in the Shoalhaven region.
 - Rosana Nemet recognized staff for providing a worthwhile Year 7 Transition Program.
 - Felix confirmed that the Year 7 Transition Program now includes Year 5 students.
 - Felix added that the VHS is working closely with local primary schools to have offer common language and goals for students transitioning to high school.

Treasurers Report	Sonja Hammond
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- Report tabled. **Refer to attachments.**
- The Term Deposit matures 28/2/2014.
- Sonja suggested that the P&C invest half of the funds in a new term deposit and leave the remainder for the change of committee to for access at the next meeting.
- Sonja advised that she would be standing down from the position of Treasurer and that this was her last meeting.

Peter thanked Sonja on behalf of the P&C.

- New Canteen Treasurer will be required.
- Karen Cunningham needs to be reimbursed for workshop postcards.

Cathy Andre to follow up with Jenny Moffat

Sonja Hammond

Canteen Report	Jenny Moffatt
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- Reports October – January were tabled.

General Business

- Peter advised that the next meeting is the AGM. Treasurer and Canteen Treasurer positions will become vacant.
- Fotis raised the issue that the online newsletter did not capture an audience for the workshop and the challenge is how to communicate effectively with parents to increase attendance. This prompted a discussion on how to effectively promote to parents. Points raised included:
 - Mr Thompson advised the first electronic newsletter that he had received was today.
 - Renae reported that Karen Cunningham (Publicity Officer) went to a School Promotion Workshop and has come back with fresh ideas e.g. facebook page.
 - 500 postcards to promote the Parent Workshops arrived today. All agreed they look great. They will be distributed to local businesses, at events, parent teacher nights.
 - Rosana suggested mailing the postcards to parents. Felix moved that the first batch of postcards be mailed to Year 7 homes. VHS will contribute 50% towards the cost of postage. Jocelyn Oxley to invoice the P&C for the remaining cost (approximately \$500). The motion was moved by Rosana.
 - Fotis confirmed that local P&C and primary schools were advised of the workshops.
 - Renae suggested phoning Year 7 and 8 parents to personally invite them to attend the AGM next month.
- The aim of pruning the plants/trees at the bus area was to gain a better line of site. Felix confirmed that a gum tree will be removed as recommended by arborist. The middle section of the bus bay will be beautified in Term 3.
- Colleen raised the issue that a bike path that runs at back of carpark is required for safety reasons. Felix advised that Council have approved two options but that the school wanted both to proceed. This included a bike lane and footpath. Peter Dooley requested a representative from Council to discuss the options available.
- Peter noted that the weeds at the verge at the school entry gave a poor first impression.
- Renae Gilbert promoted Renae's Book Club and provided an overview of the **'free reading'** program currently running for Year 7 and 8 students to encourage a love of

Felix to confirm that Newsletters are being sent regularly by email.

Renae to discuss with Karen Cunningham.

Felix to follow up Steve Glenday and Council representation.

Felix agreed to have GA tidy the verge area.

reading. The program requires the student to write a weekly reflective online. This program will be discussed in parent teacher interviews and codes to access and view the reflections will be provided.

- Peter enquired if Year Advisors received a Period allowance. Felix advised that the school did not provide period allowances but relieved Year Advisors from performing extra duties e.g. bus and playground duty.
- Felix encouraged the P&C to put forward views, opinions and feedback on any issue related to the school.
- Peter complimented Gary Brady for his recent Principal's Report in the newsletter

**Felix to pass on
compliment to Gary
Brady.**

Correspondence

- P&C Federation Bulletin.
- Thank you card to Annette and the P&C for hosting and recognising the 21st Anniversary from Susan Hannigan.
- Thank you card from VHS students and staff for providing awards at presentation ceremony.
- Thank you letter from Steve Glenday for \$25,000 donation.
- Audit invoice from BOSCO accountants.
- Shelley Hancock survey. Peter Dooley will follow up.
- P&C journal.
- Invoice for postcards.

**Peter Dooley will
complete Shelley
Hancock survey.**

Meeting Closed 9.00pm

**NEXT MEETING IS THE ANNUAL GENERAL MEETING
THURSDAY 27 MARCH 2014 7.30PM**