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**Monday 4<sup>th</sup> June 2018**

**Commenced:** 6.00pm

**Attendees:** Louise Marr, Jen Moffat, Liz Folkart, Linda McKay, Nina Santangelo, Jodie Newman, Michelle Graham, Nella and Glen Chamberlain, Rex Hudson, Neil Allen, Mary Nelson, Carole Hawkins, Rach Birkmyre, Bec Kingma, Kylie Peterson, Elizabeth and Ryan Brown, Sarah Lawson, Karen Sewell and Candy Franco

**Staff** –Ken Bates, Sandy Clark and Renee Gilbert

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**Minutes:** General Meeting of the Vincentia High Community  
Hosted by the Vincentia High School P&C

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**Apologies:** Krystal Kahler , Heather Morecroft

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**Acknowledgement to Country – Louise**

**Welcome by President:** Louise introduced herself as being a parent of a daughter who finished her HSC last year and a son who is currently in Yr 8. She is an active and proud member of our community. Louise welcomed the many new faces.

**Introduction of new Principal:** Ken thanked everyone for coming. Values parent and community relationships. Open door policy. Currently lives some 1 1/2hr away.

**Approval of Minutes**

Approve minutes from Special Meeting 9<sup>th</sup> April 2018.  
Motion moved - Louise Seconded - Sarah

**Business Arising**

**Staff Recognition Thank Your Cards**

- Kawya Toni Smith, Nicole Higgins , Gab Hobbs and Karen Cunningham.
- Sea Change Mardi Morris
- Careers / Work Experience Maree McNeill
- Sports Carnival and inhouse Sports Max Amore.
- Constant Support to students Kris Rodwell

**Jen to write for Ken to present**

## Newsletter Link

- Karen Cunningham provided feedback from Facebook and website. See attached

## Panel Results:

- Head Math Teacher- Julie Polvony
- Sport Teacher - Corey Ryan
- Librarian - Fiona Blair
- Head Teacher - Kylie Newton
- Math teacher- Kevin Linnett

Positions still to be filled

- SAM
- Business Manager

**Ken to update next meeting**

## Principal's Report by Ken Bates

- Athletics Carnival

Successful day - Maxine Amor did a great job!

- School Plan

Student learning and community involvement. Looking at Yr 10 Subject selection. Giving students more choice.

- UOW Careers talk today - went well

Challenging students with life goals

- Looking at timetable changes

9 day cycle Yr 11 12Units , Yr 12 10 Units

60 periods in weeks still 6 periods a day.

Wednesday would become a day for sports / excursions / major work day/ tutorials.

Kens previous school saw successful results going from a 32% Uni Entry to 51%. Bands 1&2 41% down to 17%

- Study Centre

Year 12 only. Would need 1 staff member committed for the 2 years. Act like a year advisor ( have connection with students goals etc) but would help and advise with study  
Cost \$160 000 budgeted for

- Met with Bendigo bank - look forward to having a great relationship with them. Impressed with their community contributions to date

- Reports      Changes coming  
One page per subject with outcomes. Also addressing attendance.

- Emails      We have 94% parent emails. Encourage all to update with office

- Survey  
Access to community engagement 360• tool to survey selected students, executive and parents. P&C members will be involved. Survey will compile statistics- to help work out our strengths and weaknesses.

**Ken to send out to members**

- Parent teacher interviews  
Mixed reviews. It was a great opportunity for community to meet Ken. However moving forward executives to investigate online bookings

- Future projects. Acquiring quotes COLA in Snr CAPA area  
Resurfacing basket ball court with cover

**Quotes to come**

### **Treasurer's Report**

- Tabled by Neil. Accepted by Jen.

### **Canteen Report**

- Tabled by Jen . Accepted by Jodie

- New signatories needed for  
Bendigo  
Commonwealth Bank  
Westpac

**Jen to organize papers**

Long service leave account needs to be rolled over – best possible deal

Eftpos raised - to investigate

## Correspondence

- April Hawkins CHS National Netball umpire \$500 Jen moved Louise seconded

**Jen to write cards to send with cheques Neil writes**

- Bronte Trew & Maddy Moffat CHS State Soccer. \$250 Each Liz moved seconded Nina

- Carole mentioned Courtney Edwards also represented CHS Netball \$250 moved Carole

- Letter from Jenny Moffat requesting netball uniforms Jen moved Glenn & Nina seconded

- Alpacca Team request \$1000 moved Mary seconded Louise

Liz expressed the idea of rather than giving \$1000 we fund Alpacca show uniforms. General consensus was to have the Ag team acquire quotes for show uniforms to be used for all Ag shows. To be kept as a set in a safe place for longevity. Suggestion that in the mean time they could possibly use our school blazers Louise requested for this to be included his in reply to The Worthys, Tracey Borg and team

**Jen to send email**

## General Business

- Chocolates – occasional selling

Currently yr 12 Year book already have been organised Suggestion that next years Yr 12 Yearbook send costing through to P&C prior ordering with the possibility of us funding. Jen to email Miss Higgins

**Jen to send email**

- More formal invitations for members to attend events

**Ken to notify office/exec**

- Liability - Members asked to email [vincentiahighpc@gmail.com](mailto:vincentiahighpc@gmail.com) when wanting to represent the P&C to ensure our obligations are met for public liability

- Grants Australian Charities Register Any grants successful through P & C finds must come to us and be noted on end of yr entry

**Sarah to keep us informed**

- Sarah has found out about School Plus. Need to investigate grant ideas

**Jen and Sarah to investigate**

- ClubNSW grants closes 25th May  
Note for next year

**Jen to create working calendar**

- Buses  
Big bus out of action hopefully back in service next week  
Ken has revised charges to use bus Local \$2, B'bay \$5  
Syd. \$10

Bus 30  
Didn't show to pick up students the other week. No notification from bus company

No buses to Old Errowal Bay Students seen walking home in rain Discussion regarding this

- Funds allocation forms  
Louise sent an example of possible letter. Aim to make more students/parents / staff aware funds available and to formalise process . Ken Sandy Renee happy to work on a more user friendly form.

**Ken / Exec to give feedback**

- Yr 10 Formals  
Vincentia High School will no longer be hosting Year 10 formals - members agreed

- Uniforms  
Policy hasn't changed - just tightening up expectations  
No Hoodies. No straight tartan skirts. There are too many variations need to tidy up

- Student Forum - Ken to host with Miss Mac to visit many topics especially uniform. A small student group looking at alternative sport shorts

**Ken to report back**

- Anzac Assembly  
Glen asked if the school would consider hosting the school assembly as close to the date as possible preferably prior. Many veterans find this a very emotional time and this year saw some drained and unable to attend even

though they wanted to

- Condo Classic

Is on again! Liz has been visiting local businesses for donations. Should parents have possible raffle prizes please bring to office for Boyce

- Office Calls

Sarah raised her frustration with not being able to contact school after 3.01pm. Ken mentioned he is looking at a few options which will come under the new SAM and Business Manager roles. An answering machine or early/late shifts for office are both possibilities

**Meeting closed 7.52pm**

Next Meeting Week 5 Term 3  
**Monday 20<sup>th</sup> August 2018**