

**Minutes**  
**General Meeting of Vincentia High School P&C**  
**Thursday 28 August 2014**

Meeting Commenced 7.37pm

**Attendees:** Annette Bevan, Peter Dooley, Cathy André (Minutes), Fotis Loupos, Paul Taylor, Colleen Stahlhut, Amber Grainger, Pat Thompson, Neil Allen, Jenny Moffat

**Apologies:** Rosana Nemet, Angie Jenkins, Steve Glenday  
Previous Minutes were adopted by Amber and seconded by Peter.

<b>Business Arising</b>	<b>ACTION</b>
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Staff Recognition Thank You Cards

Cathy presented cards to Paul Taylor for presentation.

P&C identified the following recipients for the next round of Staff Recognition cards:

**Rosana**

- Renee Gilbert – work with ALARM and taking on Deputy responsibilities
- Holly Pastor – Parent Workshop presentation
- Josh Barkwith – support of music students in preparation of HSC
- Gabrielle Keogh – running ‘hour of power’ – a support program for Year 12 English students

Banking

A discussion was held to determine the feasibility of transferring the P&C and Canteen’s banking to Bendigo Bank. Bendigo Bank support the school with student scholarships. Pat Thompson had made the suggestion in previous meetings that it would be a good will gesture to support Bendigo Bank in return.

Jenny advised that the current bank had been selected based on their ability to securely collect all monies and that this must be a prerequisite if banks are changed.

**Neil to provide Pat with current offers.  
Pat to seek written proposal from Bendigo Bank.**

All agreed that the list of current accounts and offers need to be reviewed and a Bendigo Bank proposal be offered in writing at the next meeting.

Parking – Drop Off Zone

- Drop off area information to be added to Facebook and School website.
- Cathy tabled Angela Jenkins’ email offering support to investigate improvements to safe pedestrian/bike access. Agreed that Angie should contact Steve

**Paul Taylor to follow up with Karen Cunningham**

**Angie Jenkins to**

Glenday to confirm needs.

- Paul Taylor to follow up the introduction of signage to stop people dropping off students in bus zones.
- Annette Bevan reintroduced the idea of electronic signage at the front of the school. The Woolworth's development may provide an opportunity for the school to seek funding for this sign. Approximate cost \$16-17K. Funding could also be supported with local business advertising.
- Pat Thompson offered to investigate the cost to rent an electronic board.

#### School Website Calendar

- Concern raised by P&C that events and important dates are not being uploaded to the School Website calendar, for example the last day for Year 12 students and date changes for excursions etc.

#### Ann Sudmalis Visit

- Ann Sudmalis visited the school a week after the July P&C meeting.
- Ms Sudmalis was enthusiastic and supportive of the school programs.
- When school funding issues were raised, Ms Sudmalis advised that this was a State Government issue not Federal.
- Ms Sudmalis noted that the P&C has the power to make changes and offered her office as a pathway for support.
- Peter suggested that a letter of appreciation should be sent in response to her offer with a request for funding to support the school's needs.
- Foty explained that the Gonski Report identified the required funding needed to obtain a 'minimum' standard of education. What the P&C should be asking is - *what is the commitment by the Government to reach this minimum standard?*

**contact Steve Glenday.**

**Paul Taylor to investigate the school's policy on local business advertising.**

**Pat Thompson**

**Paul Taylor to follow up with Karen Cunningham**

**Paul Taylor to follow up Steve Glenday to identify what proposal can be put in the letter of appreciation.**

### **Principal's Report**

**Paul Taylor**

#### **Shopfront**

- Paul reported that there is a potential opportunity for the school to rent the old Chemist site in the Vincentia village shopping centre. The school is currently negotiating a rental agreement with the owners.
- The aim is to positively promote the school to the community by showcasing products and services delivered by the school and its students such as fresh

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produce, hospitality and customer service. It is also an opportunity to provide students with a shop front to practice their customer service and business skills.

➤ The program would run as a nonprofit enterprise and would need to be supported by parents or community members.

- Students have done well in the trial HSC exams.
- Year 11 exams finish this week.
- Year 12 formal assembly 18 September 2014.
- Year 12 farewell morning tea will be held at Greenfields Beach.
- As a way of managing the new school leaving age, Vincentia High School has developed a new program called inVEST. This program has been designed for students who want to leave school and enter the work force. The government now stipulates that the new school leaving age is 17 years old; therefore, students cannot leave school unless they have a full-time apprenticeship or employment. 12 of the current 20 students enrolled in the INVEST program will finish their HSC with a Certificate II in Community Services or Outdoor Recreation or Hospitality or Construction. This group of students have increased their average attendance from 25% to 90+ % since participating in the INVEST program.
- Year 10 interviews are currently in progress for students and parents to discuss subject choice for Years 11 and 12.
- The executive are now processing the 2015 timetable.
- Music nights were well attended and showcased the talents of the music and drama students.
- External Industrial Technology markers have visited the school for HSC works.
- ADF support position has been advertised. Application ends 29/8/2014.
- Social Worker provided by Bay & Basin Community Resources (BBRC) will no longer be used and replaced with Government Chaplaincy Program. BBRC are trying to maintain the funding from this program.
- A memorial service was held for Ms Hailey Barker.

<b>Treasurers Report</b>	<b>Neil Allen</b>
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- Report tabled by Neil.

<b>Canteen Report</b>	<b>Jenny Moffat</b>
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- July and August report to be emailed to Cathy.

**Jenny Moffat**

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- Canteen has tightened costs to increase profit.
  - A new sausage roll and pie supplier has been sourced and is proving to be very popular.
  - Group certificates completed.

#### **General Business**

- Cathy raised a concern in regards to poor lighting and signage at the front of the school to assist parents/carers to locate rooms during after hour events. Potential risk of injury. Amber suggested placing fluorescent strip lighting on stairs and solar powered lights in the grounds during events.
- Jenny asked if the school's Dance Program had been effectively promoted. Paul advised that the school was participating in Southern Stars and that a casual teacher with dance qualifications was practicing at the school but student interest was low.

**Paul Taylor to follow up with Steve Glenday.**

#### **Correspondence**

- Federal Government budget outline.

**Meeting Closed 9pm**

**NEXT PARENT WORKSHOP**  
**Life Skills - safe partying, drugs & drinking**  
**THURSDAY 30 OCTOBER 2014 6.00PM**

**NEXT P&C MEETING**  
**THURSDAY 30 OCTOBER 2014 7.30PM**  
*Both meetings will be held in the Library*