

Minutes
General Meeting of Vincentia High School P&C
Thursday 24 July 2014

Meeting Commenced 7.46pm

Attendees: Annette Bevan, Peter Dooley, Cathy André (Minutes), Fotis Loupos, Angie Jenkins, Rosana Nemet, Paul Hogan, Colleen Stahlhut, Amber Grainger

Apologies: Neil Allen, Jenny Moffat

Previous Minutes were adopted by Peter and seconded by Rosana.

Business Arising	ACTION
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Staff Recognition Thank You Cards

Peter confirmed that the gift voucher was delivered to Mary (Canteen Manager).

P&C identified the following recipients for the next round of Staff Recognition cards:

- James Wright – bike shed development
- Wade Names – bike shed development
- Gary Worthy – Alpaca program
- Marion Worthy – Alpaca program
- Steve Glenday – Chook program

Rosana

Banking

- Peter contacted Westpac & Commonwealth banks to gauge their interest in managing the P&C's banking needs. There is a possibility of negotiating slightly better terms but the overall feedback was that the Banks did not recognise Schools as high profile customers. Bendigo Bank will continue to provide student scholarships but isn't actively seeking the school's business in return.
- Amber commented that supporting Bendigo Bank would be a goodwill gesture in recognition of their scholarship program.
- Annette requested the issue be carried over to the next meeting to confer with the Treasurer and receive feedback from Jenny Moffat in relation to the banking needs of the Canteen.

Cathy to email Jenny on the viability for the canteen to change banks.

Canteen

- Annette has been unable to contact Toby Duncan as she is on holidays.
- Suggestions were offered on how to include students and the SRC in developing the canteen menu.
- Cathy read from Jenny's canteen report which identified that Mary has been working to an extremely tight budget and that she has had to make some cutbacks to staff hours but that it's paying off and the soups and wraps that have been introduced seem to be selling well.
- The P&C agreed that the report was positive and as such no immediate follow up was required.

- Ashleigh Williams has transferred to Sanctuary Point Primary School. Heath Kennedy has replaced Ashleigh and manages the Ranger Program.
- Steve Glenday is currently on leave.
- HSC trials run Term 3 Weeks 5-6.
- Junior reports (Years 7-10) will be distributed this week (Week 2).
- School Planning Service was attended by select staff. This program will involve the P&C, SRC and the broader community.
- The Mind Matter program is passionately and enthusiastically supported by staff.
- Students and staff recently attended the Nowra Poultry Show to show 10 of the school's Leghorn chickens. The judge provided constructive feedback and the Poultry Club were very appreciative of the school's involvement in the show. Paul thanked Mr and Miss Worthy and Mr Glenday for their support.
- Paul reported that the Shoal Bus Company had raised concerns about cars entering the bus bay area. Paul confirmed that this area was not a drop off zone and that two car spaces at the top of the bus bay area were allocated for drop off. He suggested that parents should drop off students on the road at the front of the school or encourage their children to walk/ride to school.
 - Rosana identified that the matter should be communicated on the school's website and facebook page.
 - The P&C agreed that signs were necessary to identify the correct drop off areas.
 - Angie suggested that the correct drop off zones should be identified as part of the Year 7 (Year 6 transition) parent information presentation.
- 10 students from Years 4 & 5 of each partner primary school will participate in the transition program during Week 5. All Year 6 classes will be invited to attend the program later in the term. This will include class participation.
- At the end of Term 3 Year 6 students will sit the Year 7 entrance exam. A BBQ and sport activities will follow.
- Year 7 & Year 8 camps scheduled in Term 4.
- Bike shed construction has begun.
- Arborist is scheduled to visit the school soon to assess trees.

Paul to provide details to Karen Cunningham to upload on website and facebook.

Paul to arrange signage.

Paul to update executive.

- Ann Sudmalis MP, has been invited by the Teacher's Federation to attend the school to witness the benefits of federal funding.

Paul to advise Annette of the date of Ann Sudmalis' school visit.

Treasurers Report

Neil Allen

- Report tabled by Cathy. Current available balance **\$40,194.91**

Canteen Report

Jenny Moffat

- Report tabled by Cathy.
- \$30,000 cheque presented.
- Jenny has completed and issued all staff group certificates for the 2013/2014 financial year.
- Mary and staff were very appreciative of cards and voucher.

Rosana to add Susan Nelson (canteen staff) to recognition card list.

General Business

- Foty thanked the P&C and BCCR for their commitment to the Parent Workshops. Cathy confirmed 23 attendees at tonight's presentation.
- Annette noted that the school calendar was missing key dates such as the HSC, graduation and school formal.
- Peter respectively requested that executive members be made accountable for updating the calendar with program dates.
- On behalf of Sanctuary Point Primary School, Amber invited all to attend the Quilt & Craft Show on 18 October 2014. Amber has emailed Karen with an invitation for students to perform and display art at the event.
- Annette advised that she is participating in the Father O'Reilly sleep out fundraiser 8-9 August at the Shoalhaven Entertainment Centre. Annette has registered to represent her business and the school. Amber suggested that the school could run a similar event in the future to raise awareness of local displaced families.
- Paul advised that a memorial service will be held for Hayley Barker in Week 5.

Paul to advise Executive to update Calendar.

Correspondence

- Copy of new constitution.
- P&C Election notice.
- Healthy Kids Association – insurance.
- Thank you letter from Farwest.
- Notification of spectrum upgrade of network which could affect wireless microphones.
- Your P&C Community Newsletter.

Annette to forward insurance details to Neil for processing.

Paul Hogan to investigate microphones.

Meeting Closed 8.45pm

**NEXT PARENT WORKSHOP - Post School Options
THURSDAY 28 AUGUST 2014 6.00PM**

**NEXT P&C MEETING
THURSDAY 28 AUGUST 2014 7.30PM
*Both meetings will be held in the Library***