
Minutes: General Meeting of the Vincentia High Community

Thursday 23 August 2016

Commenced: 7.15pm

Attendees: Peter Dooley, Steve Glenday, Pat Thompson, Nina Santangelo, Kerry Wright, Rosana Nemet, Cathy André (minutes),

Apologies: Neil Allen, Jenny Moffat, Colleen Stahlhut

Approval of Minutes

Motion to approve minutes from July 2016.

Motion moved - Rosana

Seconded - Pat

Business Arising

Canteen

- Pete reported that Bosco have offered to purchase Xero accounting software for \$48/month with 5 or less employees on behalf of the canteen.
- Bosco can provide direct debit payment facilities.
- Cost includes initial set up and support.
- Monthly payments begin September 2016 for 12 months. Agreed to review the program in September 2017.
- Pete moved that the committee accept the purchase of Xero Accounting software with Bosco's Direct Debit payment option for a 12 month period at \$48 per month.
Rosana accepted the motion and Pat seconded.
- Pete confirmed that a story and accompanying photo of Mary presenting a \$60,000 cheque to the P&C was promoted on Facebook and in the newsletter.

Pete to collect and complete the Bosco Direct Debit form.

Staff Recognition Thank Your Cards

- **Jesse Norman** – Wakakirri performance coordinator
- **Gabrielle Keogh** – weekend workshops for Year 12 English students
- **Nicole Higgins** – Year 12 year book initiative
- **Ali Taylor** – Mental Health programming

Community Engagement

- Pizza Night
 - Friday 9th September 2016 5-7pm.
 - School will provide pizzas for free.
 - Steve confirmed staff will support the event.
 - School wine will be sold on the night.
 - Steve advised that the school is planning to cook 100 pizzas. Leftovers can be frozen. 8 pieces per pizza.
 - Anyone willing to assist with the preparation should contact Andrew Newton.
 - Promotion to date:
 - Facebook event page
 - Website
 - Newsletter
 - Local Radio
 - Word of mouth
 - Promotion to follow:
 - Group email to current newsletter recipients
 - Primary school notification
 - Static sign on the electronic notice board (scrolled messages too difficult to read) **"FREE Pizza 9 Sept 5pm. All welcome."**

Cathy to ask Karen to promote Pizza night on the electronic board, emailed to newsletter recipients and local primary schools. (completed)

Traffic Conditions

- Pete reported that Transport NSW have yet to respond to the request to change the timing of the 40km speed zone period.
- Shoalhaven City Council have acknowledged the request in a response to Cathy and Steve.
- Agreed that Vincentia Primary School should be included in the discussion to ensure the speed zone is consistent between schools.
- Pat asked that the local member be advised.

Pete to:

- **Send a copy of the letter to Ann Sudmalis**
- **Inform Vincentia Primary School**
- **Follow up Transport NSW**

Mentoring Program

- Pete provided an update on the Mentoring Program:
 - Threatened Species sign design competition for Year 6 & 7 students.
 - Competition theme supports litter reduction and clean up of the student carpark.

- Students have sourced over \$1000 worth of prizes which includes x2 Boobook vouchers donated by the Vincentia High Community.
- Ceremony and sign will be unveiled in October.
- Students are liaising with Mr Donohue to coordinate the clean up.
- The competition winner will be announced on Threatened Species Day.
- Pat offered to donate copies of the Hooded Plover to the project.
- Pete asked that in the future, Vincentia High Community consider all programs and participants when offering financial support.

Insurance Policy

- P&C Association fund costs = \$1,200.
- Canteen policy cost = \$1,400.
- P&C Association confirmed that the policies are separate entities.
- Pete suggested that the policies need to be reviewed.

Pete to evaluate policies.

Leadership Camp Promotion

- Karen provided a Newsletter photo and story of Mykala Stynes and Cody Ingham's attendance at the Leadership Camp which was funded and supported by Bendigo Bank.

Principal's Report

- Training room refurbished.
- Focus on staff development - goal setting and class observations.
- Mount Stromlo Mountain Bike competition.
- NAPLAN results were fair and will be distributed shortly.
- Discussed future changes (5 years) to NAPLAN and HSC testing e.g. maths introduced as a compulsory subject.
- 9 staff vacancies.
- Concreteer has been engaged.
- Five water filling stations have been secured for the price of three.

Treasurer's Report

- Tabled by Peter on behalf of Neil. Cathy accepted the report.

Cathy to ask Neil to correct the report dates.

- Noted that a cheque had been presented to Jake Trew for his participation at the State Soccer event.

Canteen Report

- Report tabled. Steve accepted the report.

Correspondence

- Nil

General Business

- Confirmed that the following members be listed as Vincentia High signatories:
 - Rosana Nemet
 - Peter Dooley
 - Neil Allen
- Pete moved that Annette Bevan be removed as a Vincentia High P&C signatory. *Rosana accepted the motion and Pat seconded.*
- No representation at the P&C Federation workshop. Pete contacted the presenter who verified that the committee's actions to engage the community were in line with their practices. Suggestion to capture a contact database with specialized skills.
- Pete raised the issue of presidency succession and asked the committee to consider parents who might consider the role in 2017.
- Vincentia High Community thanked Miss Higgins for her wonderful Year 12 Year Book presentation created by the Year 9/10 Extension English classes.

Rosana / Pete to write a forward for the Year 12 Year Book.

Meeting closed 8.40pm

Next Meeting

(there will be no September meeting)

Thursday 27 October 2016 7pm

In the Training Room