
Minutes: General Meeting of Vincentia High School P&C

Tuesday 27 October 2015

Commenced: 7.42pm

Attendees: Annette Bevan, Rosana Nemet, Steve Glenday, Neil Allen, Pat Thompson, Colleen Stahlhut, Cathy André (minutes)

Apologies: Peter Dooley, Kerry Wright, Jenny Moffat, Renee Gilbert

Approval of Minutes

Motion to approve minutes from July 2015.

Motion moved - Rosana

Seconded - Steve

Business Arising

Staff Recognition Thank Your Cards

Steve identified the following recipients for the next round of Staff Recognition cards

- **Nicole Higgins** – New drama and Year 9 & 10 Extension English teacher. Great start to teaching.
- **James Ebdon** – Launch of ISTEM – a new Year 9 course shared with TAS and Science.
- **Paul Taylor** – For doing everything forever.
- **Bill Bruffy** – For commitment and dedication to teaching and the management of administration. Best wishes for his retirement.

Parent Information Sessions & Advertising

Poor attendance possibly due to roadworks, weather conditions and lack of signage.

Cathy recommended that the P&C should be more than just a unit that funds events etc but a vehicle to connect with the community. A long term plan should be developed next year to maximize opportunities to engage the community. Parent information sessions should be limited to a few per year to build momentum. All agreed to discuss in the new year.

P&C

Australian Schools Plus

Steve advised that the initial application for a plasma cutter had been rejected. The school will now focus on a wellbeing program and apply for funding in March 2016.

Steve Glenday

Filing Procedure

Steve confirmed that the school has at least three years' worth of P&C meeting minutes, agenda etc stored electronically.

Australian Charities and Not for Profit Commission Registration

Cathy presented the ACNC certification. Rosana thanked Cathy for her time applying for the certification.

School Plan Update

Steve confirmed that the School Plan will be presented in February
The plan will include:

- the tools to empower teachers and staff
- student wellbeing
- student assessment

Attendance Incentive Program

Steve reported that Ms Gilbert is running the attendance incentive program. Students who attend all term are rewarded with itunes vouchers.

Principals Report

- x1 period per fortnight (all years) will be allocated to the Mind Matters program. Staff will be provided training at the end of the year. The program will focus on different age groups supporting each other, attendance, managing assignments etc.
- The Mind Matters program includes the use of a student diary. The diaries are used:
 - To promote activities in line with the teacher's guide.
 - As a communication tool between students, parents and teachers.
 - To develop positive habits to manage deadlines.
 - To encourage students to be responsible and

manage their own learning.

- Diaries cost \$10 each. Steve asked the P&C to fund half the cost - \$5,000. **Annette moved to fund the diaries. All agreed.**
- Guest speaker scheduled to give a presentation on the brain to Year 7.
- Wollongong University's Shoalhaven Campus will be providing tutors to work with VHS students.
- Holly added that the Shoalhaven Campus runs holiday programs for students. These programs offer students a university experience. A Uni preparation program in Terms 1, 2 & 3 runs from 3.30-6.30pm and supports early entry to university. Steve confirmed that the university will be collecting data from these programs and that the University of Tasmania is mentoring the program.

Rosana noted that these programs could provide a great opportunity to encourage those students who might otherwise find it difficult to gain entry or have minimal university knowledge.

- Teachers retiring:
 - Bill Bruffy
 - Gary Brady
 - Sharna Corbett
 - Gail Leaver
- Outdoor gym with stations presented. Idea to discuss for future planning.
- Woolworths are considering funding part of the cost to purchase an electronic communication board worth \$42,000.
- New teaching positions to be advertised. The school will require a P&C representative to be part of the interview panels.
- Great representation by the SRC and students at the River Festival's Colour Fun Run.
- SRC camp a great success. Camp organisers congratulated Vincentia High students for their enthusiasm and positive behavior.

Treasurer's Report

- Report tabled
- Closing balance \$82,324.10

Canteen Report

- Canteen Report tabled
- Jenny asked the P&C to purchase a gift voucher for Mary to thank her for her tremendous efforts managing the Canteen. **All agreed. Cathy to purchase \$100 Beauty voucher.**

Cathy to purchase \$100 voucher.

Correspondence

- Receipt from Royal Farwest.
- Receipt from Vincentia High School \$35,500 (sign and uniforms)
- A letter of request from Cathy Boyce to fund \$2,000 towards the school's mountain bike program was presented. **Annette moved to fund the program. All agreed.**

General Business

- Holly confirmed that Presentation Day will be held Tuesday 1 December 2016. A request to fund the Year 12 Graduation book vouchers and Presentation Day awards was put forward. **All agreed to fund \$7,000.**
- Holly reminded all to sign the *I Give a Gonski* campaign online. A green themed mufti day will be held this Friday.
- P&C to assess future plans in line with school plan.
- Neill enquired if the school sought funding for academic programs similar to the support provided for sporting activities. Steve provided examples of such funding and Holly reminded that this support is part of the Gonski funding:
 - Debating
 - Uni programs
 - Inhouse speakers
 - SRC camp
 - Photocopying
- Rosana sought support for the African choir 2016 tour. Toni Smith will be coordinating families to billet the students. **All agreed to support.**
- Annette offered to organize the P&C Christmas Party. To be held at Waterhouse Wednesday 25 November 6pm. Agreed that food will be funded by the P&C.
- All agreed to trial an **earlier time of 6.30pm for the 2016** P&C Meetings.

P&C – program planning.

Annette to organise Christmas Party.

- Pat provided copies of the Bush Telegraph which features VHS students and teachers.

Meeting closed: 8.40pm

Next meeting to be held in conjunction with the P&C Christmas Party.

Wednesday 25 November 6pm

Waterhouse