
Minutes: General Meeting of the Vincentia High Community

Tuesday 31 March 2016

Commenced: 7.20pm

Attendees: Peter Dooley, Steve Glenday, Rosana Nemet, Pat Thompson, Nina Santangelo, Cathy André (minutes)

Apologies: Jenny Moffat, Colleen Stahlhut, Holly Pastor, Neil Allen.

Approval of Minutes

Motion to approve minutes from March 2016.

Motion moved - Peter

Seconded - Rosana

Business Arising

Canteen

- P&C cheque for \$30,000.00 was collected by Neil and deposited.
- Steve agreed to follow up the computer installation with Mark Sanders.
- Steve congratulated Mary and her team for providing fabulous food to more than 300 participants at the School Development Day.
- Steve acknowledged that the next maintenance review will need to include an upgrade of the canteen.
- Pete, Rosana and Cathy reiterated the importance of staff communicating upcoming events with the canteen.

Canteen computer - Steve.

Canteen refurbishment – Steve.

Staff Recognition Thank Your Cards

Steve Glenday identified the following recipients for the next round of Staff Recognition cards

- **James Von Steiglitz** – Magnificent ANZAC Day ceremony.
- **Jacqui Copeland** – Defence Force Mentor. Fantastic contribution to the success of the ANZAC Day ceremony.
- **Paul Taylor** – Job well done sitting in the Principal's 'hot' seat.
- **Jesse Norman & Tom Mason** – Ensuring a great start to High School for Year 7 students.

Rosana

Cloud Backup

- Agreed that Cathy will provide a flash drive to Mr Sanders with yearly updates of all P&C correspondence and scanned documents. This will ensure a backup of all information is uploaded to the School's server.

Flash drive to Mr Sanders at the end of the year - Cathy

Schools Excellence Framework

- Peter, Rosana and Cathy provided feedback.
- An external validation process is now being conducted.
- There will be an opportunity for the wider community to be engaged e.g. 50 interviews are to be conducted.

Community Engagement

- The committee discussed ideas on how to connect with the community. The aim is to broaden knowledge, develop relationships and encourage involvement. The committee believes this will open up dialogue with parents and the wider community and ultimately achieve better all round results for students.
- All agreed that the P&C will now be referred to as *Vincentia High Community*.
- The agreed calendar of events includes:
 - Science based Parent Information Session presented by Tracey Borg, **Thursday 23 June 2016 6.30pm.**
 - Host Amnesty Refugee Photo Exhibition **Monday 20 May 2016.**
 - Host Vincentia High Community Pizza Night, **3rd Term.**
 - Community Fair – **1st Term** 2017. Promoting and connecting with local agencies e.g. Headspace, Sporting Clubs, Local Businesses.

Steve Glenday to ask Ms Borg to forward details of Science Presentation to Cathy.

Cathy to contact Karen Cunningham to arrange promotion of Parent Information session.

Committee to finalise Pizza Night details at June meeting.

Principals Report

- The ANZAC Day ceremony was well received. 47 visitors attended and \$2,500 was donated to the School Library.
- Primary Schools will be involved with the next School Development Day. Year 5 & 6 Huskisson and Tomerong students will work with Vincentia High on the IStem science program.
- The High School continues to offer Primary Schools the opportunity to participate in the SEAL & ALARM Literacy Programs.

- Mr Von Steiglitz's drone exercises have been enthusiastically received by both teachers and students.
- Steve recognized the maturity of the school programs and the stability of the school executive during his 5 week absence.
- The quote received for the playground fitness equipment was too expensive. Steve expects to receive another quote in 3 weeks.

Treasurer's Report

- Report tabled.
- Pete moved to accept. Rosana accepted. Cathy seconded.

Canteen Report

- February report tabled.
- Pete moved to accept. Rosana accepted. Cathy seconded.

Correspondence

- Reminder to lodge Business Statement.
- Canteen Superannuation.

Website

45 people looked at the P&C page during April.

General Business

- Nina reported that three attempts to pay school fees at the school via credit card had failed. Steve advised that this issue is expected to be resolved with the financial system upgrade in 18 months.
- Rosana asked that the electronic sign be set to static as the moving script is being lost to passers by.
- P&C members agreed to assist with the African Choir performance – Thursday 5 May.

Meeting closed: 8.45pm

Neil to pay BOSCO invoice.

Pete to ask Neil to follow up BAS correspondence with BOSCO.

Confirmation that superannuation funds are sufficient – Pete to contact Jenny.

Steve to advise Jo to change electronic sign to static.

Thursday 26 May 2016 - In the Library