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# Minutes: General Meeting of Vincentia High School P&C

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**Tuesday 23<sup>rd</sup> June 2015**

**Commenced:** 7.45pm

**Attendees:** Fotis Loupos, Annette Bevan, Peter Dooley, Rosana Nemet (Minutes), Steve Glenday, Kerry Wright, Renee Gilbert, Colleen Stahlhut

**Apologies:** Cathy Andre, Pat Thompson, Neil Allen

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**Previous Minutes Amendments:** Volunteer letter has not been distributed, awaiting amendments.

## Business Arising

### Staff Recognition Thank Your Cards

Steve identified the following recipients for the next round of Staff Recognition cards

- **Paul Taylor** – Leadership, student management
- **Gary Brady** – leadership, facilitating and coordinating programs for students and staff
- **Brenda Bradshaw** - Going above and beyond contribution as kitchen assistant
- **Donna Dean** - Excellent coordination of Agricultural shows and engaging students in programs.
- **Gai Brown** - Contribution to Aboriginal Education and NAIDOC ceremony
- **Kristina Rodwell** - New staff member that has easily embraced the culture of the school

### Parent Information Sessions & Advertising

- Title of next Parent Information (Post school options) will be reworded
- Cathy Andre happy to liaise with Karen Cunningham about advertising issues as P&C representative.
- Whole school 'Request for emails' form will be sent with School reports with whole school mail out.
- Parent sessions will be promoted through local radio

### Rosana

**Steve** to discuss changes with **Holly Pastor**.

**Cathy** to contact **Holly** for new title and pass onto **Carrie** for Billboard advertising.

**Kerry** to speak with **Brad Slaughter** (local radio officer)

**and Holly Pastor** to advertise the Parent session.

### **P&C member reps**

**Steve** to discuss with school Executives and follow-up action.

- Flyers for Parent Information sessions will be handed out to parents/family members at the Yr. 7 to 10 parent Interview night (21<sup>st</sup> July) and at the Yr. 8 into Yr. 9 information night (28<sup>th</sup> July)

### **Australian Schools Plus**

- A teleconference took place with Troy (Schools Team Manager). Troy explained the role of Australian Schools Plus. The organization was established by not-for profit organizations to locate and facilitate donations by donors to schools. Once schools register specific programs (need to be directly linked to improving educational outcomes for students) Australian Schools Plus help to access/find philanthropic funding for these projects. Next round open late Oct to November for applications in the following areas:
  - Readiness to learn (social/emotional)
  - Teacher training and development
  - Innovation
  - Parental and community engagement (influence upon learning)
- Can also help find funding for already established programs such as the Parent Information sessions.
- More information available through Australian Schools Plus website: 'All projects'. Smart-Giving showcase

### **Canteen**

- **Mary** (canteen coordinator) will meet with P&C 15 mins prior to P&C meetings to report on monthly canteen activities and financial transactions.

### **P&C Documents**

- P&C documents (minutes, policy documents and certificates) will be filed as PDF files for future reference.

### **Principals Report**

- New school bus has been purchased and due at the end of week 9 Term Two (\$37,000).

**Rosana/Cathy** to discuss with Jocelyn (School admin coordinator) the best place to file these within the school system

- NAIDOC school assembly was very successful. Well organized and engaging.
- 133 people attended Yr. 10 into Yr.11 information night. This is a record number of family members for this night.
- All three debating teams won in their categories.
- Extensive gardening and landscaping work has been, and continues to be carried out around the school.

### Treasurer's Report

Neil

- Report tabled
- Neil to finalise transfer of funds to Bendigo Bank

### Canteen Report

Cathy

- Canteen Report not received
- Distribute when received via email

### Correspondence

Rosana

- Will be collected and relevant information passed onto Jenny Moffat prior to the next meeting. Remaining correspondence will be tabled at the next meeting.
- Annette received P&C Federation Insurance renewal. This will be tabled and actioned at the next meeting.

### General Business

- Kerry circulated Gonski fact sheet. It was proposed that the Gonski website is provided as a link on the school website.
- Vincentia High school Prescribed Constitution for Incorporated Associations was tabled. A copy will be included as PDF in P&C school file.
- Summary of feedback from Mind Matters survey regarding parent /community involvement will be discussed at the next meeting.
- Aims of P&C – ongoing discussion. School plan to be presented at the next meeting to assist with discussion.
- Renee proposed an incentive program for attendance and recognition of students achieving 100% attendance. Some suggestions include: Pizza Party, Stage draw for a prize (eg, Red Balloon-voucher). Consultation with SRC for further suggestions and follow-up will take place. P&C interested in funding stage prizes and incentives.

Cathy to ask Karen to include this as a link on the school website

Rosana to speak with Cathy/Jocelyn

Renee Gilbert/Steve

Renee

Steve

- Steve to table list of items/projects that will be funded by the proposed \$ 40,000 P&C contribution.
- Young Mum's Back to School program is in operation.

**Meeting closed: 9.10pm**