

**Vincentia High School
P&C Meeting
28 February 2013**

Meeting Opened: 7.35pm

Present: Annette Bevan Melinda Creamer, Karma Fiez, Sonja Hammond, Paul Taylor, Peter Dooley, Jenny Moffat, Neil Allen

Apologies: Jenny Durante, Steve Glenday

Minutes From Last Meeting: Accepted Peter D 1st, Jenny M 2nd

Business Arising from Last Meeting:

- Jenny purchased the gift for Mary - \$100 voucher for massages
- Jenny asked for clarification on \$20 000 donation to school for homework centre – Melinda to email Steve G asking for further explanation

Correspondence: Melinda Creamer

- Bosco account – all present in favour to pay
- Federation of Parents and Citizens Association of NSW Guide for affiliated P&C Associations – Official Handbook, Code of conduct non remunerated employees, Student Injury Insurance
- Royal Far West request for donation – all in favour to donate \$100
- P&C Journal T4 2012 & T1 2013

Treasurers Report: Sonja Hammond (as attached Dec/ Jan) - accepted Karma F 1st, Melinda C 2nd

- \$15 000 take out of term deposit – roll over remainder – all members present in favour
- Reimburse School for restaurant expenses – all members present in favour

Canteen Report: Jenny Moffat (as attached Dec/ Jan) – accepted Melinda C 1st, Peter D 2nd

- Will roll over term deposit – all members present in favour
- Discussion re: suggestion by Mary for offer of canteen voucher for volunteers – approx \$5 – majority of members present were not in favour of this. Canteen volunteers are given free lunch for their time

Principles Report: Paul Taylor

- Purchase of new 25 seater bus (Jenny following up grant for additional bus through Variety and other charities)
- Some initial problems with timetable system
- Students started Term 1 in settled manner
- 48 offers from University to VHS HSC students 2012
- Homework centre up and running
- Indigenous Ranger program launched
- Due to large number of new enrollments for 2013 the school will gain 1.2 staff
- Approx 1140 students enrolled
- Flexible Learning program up and running at building at the bottom of Sanctuary Point Public School
- All Schools Triathlon – VHS won award for most participants
- 10 students are going through to Regional Swimming competition
- Paul Hogan will be Acting Principal and Petra Greyling Acting Deputy Principal whilst Steve is on leave Term 2

General Business:

Peter D

- asked Paul if he thought recent Parent/ Teacher nights had been well attended. Paul advised that late notice to parents affected attendance
- suggested that Executive Staff attend All School Triathlon for the experience and gain insight into the event. Triathlon NSW amazed at the VHS team
- March meeting is AGM may be difficult to fill P&C Committee positions – need to attract more parents to come along to meetings – idea suggested by Jenny was to have 'P&C Expo' – have meet and greet in new restaurant to showcase role of P&C. Discuss details at the next meeting.

Jenny M

- Query over swimming carnival note – no permission note was attached for parent to give consent for children to travel on bus or swim – Paul T to review
- Discussion about raffle/ competition – payment of school fees, go into draw to win Ipad, Ipod etc – Jenny to get prices, discuss at the next meeting

Sonja H

- Request from school to pay invoice \$4000 for Presentation Day gifts – Annette B 1st, Jenny M 2nd

Karma F

- Asked if Volunteer Award application for Margaret Clarke had been submitted – Jenny confirmed she sent the paperwork but had not received any correspondence in reply
- Website not updated – last Newsletter 6 Feb and some of the details on the website is confusing – Jenny has very limited time to conduct newsletter and website tasks. Jenny is waiting for the newsletter to be sent through to her from admin staff so that it can be uploaded to the website. Jenny will look into the website to check all info is correct
- Discussion with all members about how HSC results are released and accessed by students

Jenny M

- Showcase 2012 what role did P&C play? Showcase 2012 was organized very late last year – P&C members supplied some baked goods – Melinda assisted Mary & Kerry in the canteen.
- Does P&C get involved in Anzac Day? – school students attend the memorial at Huskisson on the day and the school have a ceremony when school resumes after public holiday

Melinda C

- Melinda resigning Secretary position at AGM
- Request from Jenny D for P&C to purchase new letters for front sign – Jenny D to research supplier and cost, discuss at next meeting

Annette B

- Annette apologised for not being available for Showcase
- Discussion about P&C reimbursing Jenny M for working on Newsletter and Website – to discuss at the next meeting

Meeting Closed: 9.50 pm

Next Meeting: 28 March - AGM